



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, April 6, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ken Finn were present. A quorum was met. Also present were Chief Ray Mulas, Captains John Bragg and Matt Garner, District Account Stacie McCambridge, and Clerk of the Board Robin Woods.

The following members of the local 4-H Club were present:

Tianna Wilder
Kelsee Johnson
Mari Suaco

2. PUBLIC COMMENT PERIOD

Director Loveless opened the floor for public comments. There were none.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the March 2, meeting- **Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments made. Director Stober made a motion to approve the minutes of the March 2, 2022, meeting. Director Finn seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes-5 Noes -0 Absent-0

b. Review of the April Accountant's Report- **Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments. Director Kruljac made a motion to accept the Financial Report for April 2022 as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes-5 Noes -0 Absent - 0



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6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

There was nothing new to report.

b. Budget Committee (Kruljac)

1. Review proposed FYE 2022 Budget Revision. **Discussion and Action.**

The Board was presented with the proposed revised budget. The floor was opened for discussion and questions. The request for public comments was made. There were no public comments. Director Kruljac made the motion to accept the revised FYE 2022 budget as presented. Director Petersen seconded the motion. The motion passed, and Revised FYE 2022. Budget was approved with the following vote.

Aye-5 No-0 Absent-0

2. Review 2021-2022 Property Tax Allocations from County

Letter from county was reviewed with the Board.

c. Legislative Committee (Stober)

There was nothing new to report.

d. Outreach Committee (Loveless)

There is nothing new to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. 4-H Club Request-**Presentation and Action**

The members of the 4-H Club, Tianna Wilder, K,elsee Johnson, and Mari Suaco introduced themselves and gave a presentation about the 4-H Flapjack feed fundraiser the Club holds each year. In the past, the fundraiser was held at the station, and they requested permission to hold their May feed at Station 1. The floor was opened for discussion and questions and public comments. There were no public comments.

Director Kruljac made the motion to allow the 4-H Club to hold their annual Flapjack fundraiser at Station 1 on Sunday, May 15, 2022. Director Stober seconded the motion. The motion passed with the following vote:

Ayes-5 Noes-0 Absent-0

b. Ordinance No 2018/2019-01 Tax Measure Update

1. Public Hearing for Consideration and Determination of the Special Tax to be Levied on Each Parcel of Real Property in the District During Fiscal Year



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2022/2023 Pursuant to Voter-Approved Measure X, District Ordinance
2018/0801OR

Director Loveless convened the Public hearing at 7:41 PM. The Floor was opened for public comments. There were none. Director Loveless closed the Public Hearing at 7:45 PM.

2. RESOLUTION 2022-0001, AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2022/2023.

Introduction, Discussion and Action.

Resolution NO 2022-0001, For Consideration and Determination of the Special Tax to Be Levied on Each Parcel of Real Property in the District Pursuant to Voter Approved Measure X, District Ordinance 2018/0801 OR introduced by Director Finn.

Director Loveless presented Resolution No 2022-0001 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROERTY IN THE DISTRICT DOTING FISCAL YEAR 2022/2023 PURSUANT TO VOTER APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801 OR. The floor was opened for questions and public comments. Let the record reflect there were none. Director Stober moved for its adoption. Director Stober seconded the motion. The motion was adopted by the following votes:

Director Finn-Aye
Director Stober-Aye
Director Loveless-Aye
Director Kruljac-Aye
Director Petersen-Aye

- c. LAFCO Election of Alternate Special District Representative Ballot- **Action**

Director Loveless introduced the LAFCO election to the Board. The floor was opened for discussion regarding applicants. Director Finn nominated William Norton to be the District representative vote. Director Kruljac seconded the motion. The vote was unanimous to cast the District vote for William Norton.

- d. Review of FYE 2021 Audit Draft-**Discussion and Action**

Clerk of the Board, Robin Woods, presented the Board and Chief copies of the District Audit Draft. The floor was opened for discussion and public comments. There were no public comments.

Director Kruljac made the motion to approve and accept the FYE 2021 Audit as presented by the Auditor. Director Finn seconded the motion. The Audit was approved and accepted by the following vote:

Aye-5 Noe-0 Absent-0



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e. Strategic Planning-Continuing Discussion

Replacement of engine 3881 complete. See Section 5, Chief's Report, #4.

f. Blair AAS of SCI Consulting regarding Fire Impact Fees-Discussion

Director Kruljac opened the discussion pertaining Fire Impact Fees as reviewed by Blair AAS of SCI in the previous Board meeting. After discussion, The Board decided that this program is not for the District at this time.

g. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.
January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April-Conduct Public Hearing
May-Allow time for property owner appeals of the tax levy
June-Approval of the District Preliminary Budget
Nov-2022 Parcel Tax measure on General Election Ballot

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the District Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit Resolution sent to the County.

2022- FY 2022-2023 final year of current parcel tax; therefore, renewal should be on Nov 2022 general election ballot. Following are key dates:

Fri., Aug. 12, 2022 (88 days before Election Day): Governing bodies must file a measure in the ROV office so that it appears on the Nov. 2022 Election ballot

• **Mon., Aug. 15, 2022 (85 days before Election Day): Measure letters assigned by ROV office**

• **Wed., Aug. 17, 2022 (83 days before Election Day): Last day to amend or withdraw a measure**

• **Fri., Aug. 19, 2022 (81 days before Election Day): Arguments are due**

• **Fri., Aug. 19, 2022 (81 days before Election Day): County Counsel must provide ROV office with impartial analyses of ballot measures**

• **Fri., Aug. 26, 2022 (74 days before Election Day): Rebuttals are due (only if opposing arguments have already been filed)**

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.
(2022- Joe Petersen and Bob Kruljac term end 12/2022)



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2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. CLOSED SESSION

There was no closed session.

9. ANNOUNCEMENTS/GOOD of the ORDER

There were no announcements.

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 8:05 PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is May 4, 2022.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment