



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES

Schell-Vista Fire Protection District

Board of Directors Regular Meeting

Date: Wednesday, May 11, 2022

(Change in date due to conflicting schedules and need for quorum)

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober and Ken Finn were present. A quorum was met. Also present were District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Director Joe Petersen and Chief Ray Mulas were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the April 6, meeting- **Discussion and Action**

Director Loveless introduced the April Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Kruljac made a motion to approve the minutes of the minutes of April 6, 2022, meeting. Director Finn seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes-4 Noes - 0 Absent-1

b. Review of the May Accountant's Report- **Discussion and Action**

Director Loveless introduced the accountant's report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for May 2022 as presented. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes- 4 Noes - 0 Absent - 1



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5. CHIEFS' REPORT

Chief Mulas presented the Board the following report for May:

1. Engineer Plume is working with the Plymo Vent vendor designing the system for our buildings. We should have the system in play the end of summer.
2. All trucks are being serviced in preparation for the fire season, all hose was just tested as well.
3. We are having difficulty getting applicants for our part-time position, only one person has applied who was qualified. This seems to be a common occurrence throughout the county with Cal Fire starting all their hand crews the number of candidates have dwindled. We will discuss the alternatives at the staff meeting on the 19th
4. I was invited to speak at Rotary today at their luncheon by a resident of our district, I believe my lecture was well received.
5. Preparing next year's budget is beginning.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Facilities Committee (Petersen)

Nothing to report.

- b. Budget Committee (Kruljac)

Director Kruljac reviewed the current financial statement versus Budget with the Board.

- c. Legislative Committee (Stober)

Nothing to report.

- d. Outreach Committee (Loveless)

Director Loveless is reaching out to the Sonoma Index Tribune about Joe Petersen's retirement from the Board.



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7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Ordinance No 2018/2019-01 Tax Measure Update

No Action required in May. June approval of the preliminary budget.

- b. Strategic Planning-Continuing Discussion

Table

- c. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

Nov-2022 Parcel Tax measure on General Election Ballot

June/July- At the end of the Fiscal year, The District “shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax” (Ord. Section VII)

July-Approval of the District Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit Resolution sent to the County.

2022- FY 2022-2023 final year of current parcel tax; therefore, renewal should be on Nov 2022 general election ballot. Following are key dates:

Fri., Aug. 12, 2022 (88 days before Election Day): Governing bodies must file a measure in the ROV office so that it appears on the Nov. 2022 Election ballot

• **Mon., Aug. 15, 2022 (85 days before Election Day): Measure letters assigned by ROV office**

• **Wed., Aug. 17, 2022 (83 days before Election Day): Last day to amend or withdraw a measure**

• **Fri., Aug. 19, 2022 (81 days before Election Day): Arguments are due**

• **Fri., Aug. 19, 2022 (81 days before Election Day): County Counsel must provide ROV office with impartial analyses of ballot measures**



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· **Fri., Aug. 26, 2022 (74 days before Election Day): Rebuttals are due (only if opposing arguments have already been filed)**

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2022- Joe Petersen and Bob Kruljac term end 12/2022)

2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. CLOSED SESSION

There was no closed session.

9. ANNOUNCEMENTS/GOOD of the ORDER

There were no announcements.

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 7:24PM. Director Finn seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is June 1, 2022

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment