



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, November 2, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Captain Matt Gardner, firefighter Mickey Breen, District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Guest, Peter Hilliard from On Air, LLC was also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The Board agreed to move #7a, On Air Presentation, up on the agenda.

4. CONSENT CALENDAR

- a. Approval of minutes from the October 5, 2022, meeting- **Discussion and Action**

Director Loveless introduced the October Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Kruljac made a motion to approve the minutes of the minutes of the October 5, 2022, meeting. Director Finn seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-5 Noes -0 Absent- 0

- b. Review of the November's Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for November 2022 as presented. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-5 Noes - 0 Absent- 0

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:



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1. We have put an application in for a grant to place an " Electronic Sign" Board" in front of Station 1 and Station 2. The Board of Supervisors have put 500k aside from the P.G.E. settlement for these sign boards across the county. We put in for both stations letting them decide which is a more favorable location. The cost of these signs can be as high as \$60,000. They have been told we will contribute 20% towards each sign.

2. Two weeks ago we had our water heater act up in the storage room. It has been repaired by Engineer Meirs, but it may need to be replaced in the near future.

3. At the last staff meeting we discussed applying for Federal Grants and what our needs are, it was decided that a new Generator with a Tier 4 compliant motor would be the most practical.

4. I have met with two different property owners on some requirements that I would like to see improved slightly beyond the Fire Code at their projects. Both are also the architects of record for their own projects and totally agreed with my suggestions.

5. I attended the Fire Districts meeting with Director Loveless.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Neves)

Chief Mulas and Director Neves will do a walk through of the station to discuss the needs. Director Neves would also like to set up a committee to keep her updated on any needs that arise and to discuss continued maintenance.

b. Budget Committee (Kruljac)

Director Kruljac reviewed the actual expenses versus the budget with the Board.

c. Legislative Committee (Finn)

Nothing to review.

d. Outreach Committee (Stober)

Director Loveless advised the Board that the newsletter had been mailed.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. On Air Presentation- Feasibility and Proposal- Review. **Discussion and Action**

Director Kruljac opened the discussion on the On Air Proposal. The contract has been reviewed with our attorney, and there were no specific concerns. Peter Hilliard explained the necessity of "longevity" in the contract and answered any questions. The



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effect on operations of the station was reviewed with the addition of the tower. There were no negative affects listed.

Director Kruljac made the motion to sign the agreement with On Air LLC. Director Finn seconded the motion. The floor was opened to public comments. There were none.

The motion passed with the following vote:

Ayes – 5 Noes – 0 Absent – 0

b. Ordinance No 2022-08-02 (Measure O)

Director Loveless presented his findings but felt that the District needed to wait for the election results for the next step. It was agreed that there would be a special Board meeting to review election results and next steps and possible March 7, 2023, special election.

c. Possible change of December Board Meeting Date

Currently the Board meeting in December is to remain December 7.

d. Strategic Planning-Continuing Discussion

Tabled

e. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

July-Approval of the Distract Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District “shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax” (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.
(2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)



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Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. CLOSED SESSION

There was not a need for a closed session.

9. ANNOUNCEMENTS/GOOD of the ORDER

No announcements.

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 8:32PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting December 7, 2022.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.