



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, December 4, 2024

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00. Directors Bob Kruljac, Ernie Loveless, and Hal Stober were present. Director Mindy Neves joined the meeting through Zoom. A quorum was met. Also present were Assistant Chief Mike Medeiros, Captain Matt Garner, Clerk of the Board Robin Woods and Firefighter Mickey Breen. Guest Isabel Beer of the Index Tribune also attended the meeting.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the addenda.

4. CONSENT CALENDAR

a. Approval of minutes from the November 6, 2024, Regular Meeting- **Discussion and Action**

Director Finn introduced the November minutes and opened the floor to questions, discussion and public comments. There were no public comments. Director Kruljac made a motion to approve the minutes of the November 6, 2024, meeting. Director Stober seconded the motion. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:

Ayes-4 Noes- 0 Absent-0 Abstain-1

b. Review of the December Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Stober made the motion to accept the Accountant's Report for December 2024, as presented. Director Loveless seconded the motion. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:

Ayes-4 Noes -0 Absent-0 Abstain - 1



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5. CHIEFS' REPORT

Assistant Chief Mike Medeiros presented the following report for Chief Mulas:

- 1. New employees scheduled to begin their academy January 6th, all have passed their backgrounds and physicals.*
- 2. Both Robin and Stacie were able to sit in on the Financial Administrators zoom meeting regarding the reporting of measure "H" funds usage. I am very grateful that they are involved in the developing of the reporting Process as we may have to make some changes to line-item titles and accounting procedures. Please ask them questions about what has developed so far as this may be a fast process.*
- 3. A big thank you to Captain Garner for spear heading the rock placement around the electric sign to prevent erosion.*
- 4. I am leaving on the morning of December 4th for Wisconsin to do the final inspection of our new Type One engine with Captain Bragg. Hopefully it will be delivered this month.*
- 5. Chief Medeiros put together the BC Coverage document that you all should have received last month, and will be on hand to answer any question that you may have about the coverage.*
- 6. Bill Adams reviewed the "Facility Use Agreement " and found no issues with it.*
- 7. Since our last Board Meeting our crews responded to a structure fire which involved a successful Dog Rescue along with crews from Sonoma Fire, (2) two water rescues of drivers during our resent storms. Those are just the out of ordinary calls, I am proud of our personnel's work on these different events.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

Director Neves advised the Board that Captain Garner finished the rock landscape around the electric sign.

They are tabling the landscape for the middle circle until after winter.

2. Budget Committee (Kruljac)

Director Kruljac reported on the Budget and new PGE Bills. He also advised the Board that the department would be submitting a tax credit with the help of John Blomberg's staff.



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3. Legislative Committee (Finn)

Director Finn reminded the Board about the FDAC conference in Napa in April.

4. Outreach Committee (Loveless)

Nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Cell Tower- **Review**

1. Update Tower at Station 2
2. Update Tower at Station 1

Director Kruljac advised the Board the Verizon is now overseeing the project and On Air is not actively pursuing at this time. This was his final report unless he hears of any changes.

b. In District Duty Coverage- **Discussion**

Assistant Chief Mike Medeiros explained the purpose of the 24-hour district coverage by the Command Staff. The position would be for a Chief Officer, or a person qualified as a Chief Officer to command the scene.

The Board agreed to continue the discussion at the next Board meeting where they will review the District budget for the funding of the position.

c. Calendar Review (Robin)

Clerk Woods presented the Board members with a reminder of the FDAC Annual Conference In Napa April 1-4, 2025

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the Distract Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

February- Reminder to Board to complete form 700s by April 1.

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.



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July 15-August 9 Board Members file for re-election with the Registrar of Voters.
(2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

Christmas party next Saturday, December 14th.

9. 21ADJOURMENT

Director Loveless made the motion to adjourn the meeting at 7:51 PM. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is January 8, 2024

If Applicable, Board meeting documents are available to review at the SVFPD Station 1, 22950 Broadway, Sonoma, CA 95476. Please call (707)938-2633 for an appointment