



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, November 6, 2024

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00. Directors Ken Finn, Ernie Loveless, Bob Kruljac Mindy Neves, and Hal Stober were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chiefs Mike Mulas and Mike Medeiros, Captain Matt Garner, District Account Stacie McCambridge, Clerk of the Board Robin Woods and guest Isabel Beer of the Index Tribune.

2. PUBLIC COMMENT PERIOD

Isabel Beer introduced herself and explained her position with the Index Tribune.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments.

4. CONSENT CALENDAR

a. Approval of minutes from the October 2, 2024, Regular Meeting- **Discussion and Action**

Director Finn introduced the October minutes and opened the floor to questions, discussion and public comments. There were no public comments. Director Stober made a motion to approve the minutes of the September 2, 2024, meeting. Director Kruljac seconded the motion. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:

Ayes-4 Noes- 0 Absent-0 Abstain-1

b. Review of the November Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Accountant's Report for November 2024, as presented. Director Stober seconded the motion. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:

Ayes-5 Noes -0 Absent-0



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5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

1. The process for the new hires is complete and the selected candidates are moving forward into Background Checks and Physicals. It is the command staffs hope that we can start their two 40-hour week academy January 6th,2025 and begin their regular schedules following the academy.
2. The new engine is temporarily scheduled for the first week of December for final inspection. You can review its construction on Golden State Fire Apparatus website under in production, then look for our Logo.
3. I sent a copy of the Facility Use Agreement to Bill Adams for review and have not heard back. I will try and call him before the Board meeting.
4. We had a question from a taxpayer regarding our bond on a parcel that was in the city annexation property on 5th street east, this was handled by Robin and Kyle Martinez from Taussig Group.
5. I am forwarding you a copy of the letter sent to the membership following the announcement of the new hires, just to keep you in the loop. Also included in my report as an attachment is a 24-hour District Duty Coverage Staff Report done by the command staff that mirrors what some of the other districts are doing. This document should allow us to start a dialogue on where and how we want the district to go forward.
6. Had a meeting with Captain Garner and Director Neves regarding some of the captain's ideas for the facility. (Director Neves will provide details).
7. You should have received a copy of the FSWG update, we can discuss at the meeting.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. **Reports-Discussions & Possible Actions**
 1. Facilities Committee (Neves)

Director Neves updated the Board on her meeting with the Chief and Captain Garner regarding the landscaping project at the station. They will be working with the Ecology Center regarding plants and landscaping plans.

The generator is on order



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They are still determining lower lot Patch and Seal and tabling repaving at this time.

Solar panel washing and cleaning is being added to the maintenance schedule for once or twice a year.

2. Budget Committee (Kruljac)

Director Kruljac updated the Board on the current Budget versus Actual report. Finances are in line with the budget.

3. Legislative Committee (Finn)

There is nothing to report.

4. Outreach Committee (Loveless)

Director Loveless discussed ideas for stories with Isabel Beer, Index Tribune, for possible stories about the District.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Cell Tower- **Review**

1. Update Tower at Station 2
2. Update Tower at Station 1

Director Kruljac provided the Board information on changes in the process of how approval of tower locations is being reviewed. He will contact On Air for an update and report back to the Board.

b. Strike Team and Racetrack Revenue – **Review**

Assistant Chief provided the Board with a report of the estimated expenses, revenue, and net revenue to the district for the 2024 Strike Team and Racetrack services.

c. Bilingual Policy 1047- **Discussion and Action**

Director Finn introduced the Bilingual Policy 1047 and Chief Mulas reviewed the policy. Director Finn opened the floor for questions, discussion, and public comments. Let the record reflect there were none. Director Loveless made a motion to adopt Policy 1047. Director Kruljac seconded the motion. The motion passed, and Bilingual Policy 1047 was adopted by the following vote:

Ayes-5 Noes -0 Absent-0



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d. Solar Credit Update -**Discussion and Action**

Director Kruljac explained the 30% possible Solar Credit for the district. He also explained that a member of District Auditor, John Blomberg, staff would be able to assist the district through the process. Her rate is \$150 per hour.

The motion was made by Director Kruljac to hire John Blomberg's staff to process the Solar credit application for the District. Director Neves second the motion. Director Finn opened the floor for questions or discussion. There was none. Director Finn called for a vote. The motion passed by the following vote:

Ayes-5 Noes-0 Absent-0

e. Review of New Hire Process-**Discussion and Possible Action**

Chief Mulas updated the board on the process for the new hires. They need to complete their background checks and physicals. Chief Mulas stated that if all is passed, he would like their start date to be January 6, 2025.

Director Kruljac made the motion to hire the 3 firefighters after completion of their background check and physical with a start date of January 6, 2025. Director loveless seconded the motion. Director Finn opened the floor for questions and discussion. There was none. A vote was held, and the motion passed with the following vote"

Aye-:5 Noes-0 Absent-0

f. Calendar Review (Robin)

Clerk of the Board reviewed the Calendar with the Board. No actions listed for the December calendar.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the Distract Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.



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July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024-Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

Board members now have their iPad. There was a memorial held for Fire Chief Doug Williams.

9. ADJOURMENT

Director Kruljac made the motion to adjourn the meeting at 7:45 PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is December 4, 2024

If Applicable, Board meeting documents are available to review at the SVFPD Station 1, 22950 Broadway, Sonoma, CA 95476. Please call (707)938-2633 for an appointment