



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING AGENDA

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, August 6, 2025

Time: 7:00 PM

Location: 22950 Broadway-Station #1

(This agenda is posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950)

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT PERIOD

(At this time, members of the public may comment on any item not appearing on the agenda. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors)

4. AGENDA ADJUSTMENT AND CONSENT

5. CONSENT CALENDAR

- a. Approval of minutes from July 9, 2025, Regular Meeting- **Discussion and Action**
- b. Review of the August 2025 Accountant's Report-**Discussion and Action**

6. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities.

7. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Reports-**Discussions & Possible Actions**
 - 1. Facilities Committee (Neves)
 - 2. Budget Committee (Kruljac)
 - 3. Legislative Committee (Finn)
 - 4. Outreach Committee (Loveless)
 - 5. Advisory Group Committee (Loveless)

8. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Sonoma LAFCO Election of Independent Special District Alternate Member-**Discussion and Action**
- b. FRMS Employee Medical Benefit Changes-**Discussion and Possible Action**
- c. Measure H Funding Agreement Between County of Sonoma and Schell-Vista Fire Protection District Agreement Amendment-**Discussion and Action**
- d. Review of the SVFPD Board of Directors Policy and Procedures Manual, Article9 **Discussion and Possible Action**
- e. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing (Public Hearing will be held in July)

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the Distract Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

April-Annual Physicals

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(No terms end in 2025)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

9. ANNOUNCEMENTS/GOOD OF THE ORDER

10. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)

Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented

Employees: IAFF Local 1401, Sonoma County Professional Firefighters

11. CLOSED SESSION REPORT LABOR NEGOTIATIONS- **Discussion and Possible Action**

12. ADJOURNMENT

Next scheduled meeting is September 3, 2025

If applicable, Board meeting documents are available to review prior to the meeting on the District Website, www.schellvistafire.org or at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment



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MEETING MINUTES **Schell-Vista Fire Protection District** **Board of Directors Regular Meeting**

Date: Wednesday, July 9, 2025 (Change in Regular meeting date due to scheduling conflicts)

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters Micky Breen, Lincoln Reiter, John Green, Emiliano Iniguez, and Chanton Em, and guests Isabel Beer of the Index Tribune. Director Hal Stober was absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from June 2, 2025, Regular Meeting- **Discussion and Action**

Director Finn introduced the June minutes and opened the floor to questions, discussion and public comments. There were no public comments. Director Kruljac made a motion to approve the minutes of the June 2, 2025, meeting. Director Loveless seconded the motion. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:

Ayes- 4 Noes- 0 Absent- 1 Abstain-0

b. Review of the July 2025 Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Accountant's Report for July 2025, as presented. Director Neves seconded the motion. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:

Ayes-4 Noes -0 Absent-1 Abstain-0



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5. CHIEFS' REPORT

Chief Ray Mulas reported the following to the Board:

- The new engine is in service.
- Six-month evaluations on new employees are complete. They are all doing very good.
- As of now, there are no changes for Engine numbers.
- Burn Ban has gone into effect. Website has been updated.
- NASCAR starts on Friday. The district committed 14 people and 2 engines to the event.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

Chief Mulas reported that the HVAC system has been ordered for Station 1. Installation will start in August.

2. Budget Committee (Kruljac)

Director Kruljac advised the Board that we are waiting for all data close the books.

3. Legislative Committee (Finn)

Director Finn reviewed AB1383 that is down the road and should be watched. It will affect the retirement age.

4. Outreach Committee (Loveless)

Isabel Beers of the Index Tribune was notified about the Chicken BBQ on the 19th.

5. Advisory Group Committee (Loveless)

Director Loveless is having difficulty setting a meeting date due to conflicting schedules. He will send out an invitation for a meeting on July 18th.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Ordinance No 2018/0801OR Tax Measure Update

1. Public Hearing for Consideration and Determination of the Special Tax to be Levied on Each Parcel of Real Property in the District During Fiscal Year 2025/2026 Pursuant to Voter-Approved Measure X, District Ordinance 2018/0801OR

Director Finn convened the Public hearing at 7:17 PM. He announced that the Resolution being presented, 2025-001 and the related posted Tax Roll Parcel



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List, is for the 2025/2026 Parcel Tax to be levied pursuant Voter Approved Measure X, District Ordinance 2018/0801OR was being presented. Director Finn reviewed the Parcel List that was posted in the District.

Director Finn opened the floor to questions and public comments. Let the record show that there were no members of the public in attendance and no questions were presented to the Board.

Director Finn closed the Public Hearing at 7:18 PM and resumed the Regular Board meeting.

2. RESOLUTION 2025-001, AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2025/2026. **Introduction.**
Discussion and Action.

Director Finn introduced and presented Resolution No 2025-001 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2024/2025 PURSUANT TO VOTER APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801 OR. The floor was opened for questions and public comments. Let the record reflect there were none. Director Loveless moved for its adoption. Director Kruljac seconded the motion. The motion was adopted by the following votes:

Director Finn- Aye
Director Stober- Absent
Director Loveless -Aye
Director Kruljac - Aye
Director Neves - Aye

b. RESOLUTION 2025-002 OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT ESTABLISHING THE FISCAL YEAR 2025-2026 APPROPRIATIONS LIMIT FOR THE DISTRICT- **Discussion and Action**

Director Finn introduced Resolution 2025-002 and opened the floor for questions, discussion, and public comments. No questions or public comments were made. Director Neves made a motion to approve Resolution 2025-002 Director Loveless seconded the motion. The motion passed by the following roll call vote:

Directors: Finn - Aye
Loveless - Aye
Kruljac - Aye
Stober - Absent
Neves - Aye

Ayes: 4 Noes:0 Absent:1



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c. Sonoma LAFCO Election of Independent Special District Alternate Member-**Discussion and Action**

Director Finn Introduced the LAFCO Election request. The Board agreed to table the discussion until the August meeting after each reviewed the letter.

d. Review of the SVFPD Board of Directors Policy and Procedures Manual, Articles 5-8
Discussion and Possible Action

The Board reviewed sections 5-8. Director Finn took notes on suggested changes and corrections.

e. Calendar Review (Robin)

Clerk of the Board Robin Woods reviewed upcoming calendar items.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing (Public Hearing will be held in July)

May/June-Allow time for property owner appeals of the tax levy.

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8. ANNOUNCEMENTS/GOOD OF THE ORDER

The Chicken BBQ will be on Saturday, July 19th.



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9. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)
*Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented
Employees: IAFF Local 1401, Sonoma County Professional Firefighters*

Director Finn Called for a closed meeting at 8:07PM.

Director Finn resumed the open meeting at 9:03PM.

Report: Direction Finn advised the Board that there were no items to report.

10. ADJOURMENT

Director Kruljac made the motion to adjourn at 9:03PM. Director Loveless seconded the motion.
The motion passed and the meeting was adjourned.

Next scheduled meeting is August 6, 2025

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DISTRICT ACCOUNTANT'S REPORT TO THE BOARD OF DIRECTORS

August 6, 2025

STANDARD MONTHLY REPORTING

1. District Financials:

a) Expense Statements.

b) Copies of the Bank Statements reflecting the reconciliation with the Financial Statements.

c) Copies of the Accounts Payable Report reconciled to the Balance Sheet.

d) List of all Cash transactions by Bank account attached to the bank statement (Detail of all monies in and out.)

e) Fiscal Summary:

Payables submitted to the Chief and Directors for approval for the month of June 2025

- Payables/Checks in the amount of \$26,847.15
- Payroll Expenses in the amount of \$496,819.54.

Bank Account Balances as of June 2025:

- Exchange Bank Checking Account \$84,292.32
- Exchange Bank Money Market Account \$3,792,923.31
- Exchange Bank Payroll Account \$274,375.89

f) Owed to District:

- OES Reimbursement for Fuel/Food - \$384.06
- Boyes - \$8,662.00
- NASCAR - \$71,099.81
- NHRA - \$70,793.90

Balance Sheet

Schell-Vista Fire Protection District

As of June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
723005 Exch Bank Chk 1140052562	84,292.32
723010 Exchange Money Mkt 2554	3,792,923.31
723012 Exch Bank Payroll 45810	274,375.89
723015 Operating	
723106 Building Fund	
723200 West America Payroll Acc	
Total for Bank Accounts	\$4,151,591.52
Accounts Receivable	
1200 Accounts Receivable	137,112.39
Total for Accounts Receivable	\$137,112.39
Other Current Assets	
1250 A/R Due from Other Gov't	20,000.00
1333 DUE FROM STAFF TO DISTRICT	
1499 Undeposited Funds	
Total for Other Current Assets	\$20,000.00
Total for Current Assets	\$4,308,703.91
Fixed Assets	
1500 Fixed Assets	0
1505 Land	283,505.00
1510 Building	5,069,957.01
1520 Equipment	4,118,988.78
1570 Accumulated Depreciation	-5,524,751.32
999 Undistribute	
Total for 1500 Fixed Assets	\$3,947,699.47
Total for Fixed Assets	\$3,947,699.47
Other Assets	
1900 Deferred Outflow	573,142.00
Total for Other Assets	\$573,142.00
Total for Assets	\$8,829,545.38

Balance Sheet

Schell-Vista Fire Protection District

As of June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	189,365.78
Total for Accounts Payable	\$189,365.78
Credit Cards	
Other Current Liabilities	
2100 Payroll Liabilities	\$85,565.03
2105 Payroll Tax Liability	
2200 Due to Calpers	6,108.59
2220 Due to 401K	786.33
2225 Child Support	
2230 Due to IRS Garnishment	
2240 Union Dues	195.00
2250 Due to FR TX BD Ganshment	
2260 Accrued Workers Comp	125,471.26
Total for 2100 Payroll Liabilities	\$218,126.21
2200 Compensated Absences	258,029.27
2275 Due to Bond Account	
2285 Depo Fees paid Dist in Err	275.00
2300 Capital Leases	
Total for Other Current Liabilities	\$476,430.48
Total for Current Liabilities	\$665,796.26
Long-term Liabilities	
2800 Net Pension Liability	351,476.00
2900 Deferred Inflow	199,180.00
Total for Long-term Liabilities	\$550,656.00
Total for Liabilities	\$1,216,452.26
Equity	
3900 Fund Balance Unreserved	3,041,722.32
Net Income	345,314.27
3000 Opening Bal Equity	193,465.53
3050 Net InvesCapital Assets	4,032,591.00
Total for Equity	\$7,613,093.12
Total for Liabilities and Equity	\$8,829,545.38



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00015324-0035037-0001-0002-MIMR8010390630250007

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

Last statement: May 31, 2025
This statement: June 30, 2025
Total days in statement period: 30

Page 1 of 2
XXXXXX2562
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2562	Beginning balance	\$108,922.46
Avg collected balance	\$96,884	Total additions	134,210.90
Interest paid year to date	\$79.90	Total subtractions	148,883.69
		Ending balance	\$94,249.67

CHECKS

Number	Date	Amount
10341	06-04	225.00
10357 *	06-02	6,787.56
10384 *	06-03	585.00
10388 *	06-23	235.00
10389	06-13	979.98
10390	06-13	13.89
10391	06-12	3,977.47
10392	06-13	211.00
10393	06-24	15,387.65
10394	06-16	71.62
10395	06-11	577.20
10396	06-13	15.00
10397	06-16	2,514.00
10398	06-10	585.00
10399	06-13	1,562.45
10400	06-16	1,394.54
10401	06-12	626.62
10402	06-18	321.90
10403	06-16	933.11
10404	06-12	287.82
10405	06-13	1,422.00
10406	06-12	84.00

Number	Date	Amount
10407	06-17	9,014.44
10408	06-18	187.50
10409	06-17	1,500.00
10410	06-20	336.13
10411	06-13	279.31
10412	06-23	20.08
10413	06-23	719.94
10414	06-20	43.84
10415	06-24	1,461.60
10416	06-20	11,460.12
10417	06-20	1,025.56
10418	06-20	682.50
10419	06-23	557.45
10420	06-26	916.64
10421	06-24	200.00
10422	06-26	347.07
10423	06-27	1,949.98
10424	06-25	517.48
10429 *	06-30	98.66
10431 *	06-30	585.00
10434 *	06-30	36,250.00

* Skip in check sequence



Transaction Report

Schell-Vista Fire Protection District

June 2025

	Transaction date	Transaction type	Num	Name	Memo/Description	Amount
723005 Exch Bank Chk 1140052562	Beginning Balance					
	06/02/2025	Bill Payment (Check)	EFT	CalPERS		-13,803.52
	06/02/2025	Bill Payment (Check)	10403	Santa Rosa Uniform & Career Apparel	2285538681	-933.11
	06/02/2025	Bill Payment (Check)	10389	AT&T		-979.98
	06/02/2025	Bill Payment (Check)	10400	Munoz Payroll Services		-1,394.54
	06/02/2025	Bill Payment (Check)	10405	Wellander Steel Built		-1,422.00
	06/02/2025	Bill Payment (Check)	10406	William L Adams PC		-84.00
	06/02/2025	Bill Payment (Check)	10399	L. N. Curtis & Sons	C36390	-1,562.45
	06/02/2025	Bill Payment (Check)	10402	Rancho Adobe Fire Protection District		-321.90
	06/02/2025	Bill Payment (Check)	10390	Brady IFS/ Formerly Fishman Supply Company	7346	-13.89
	06/02/2025	Bill Payment (Check)	10401	PG&E	9836214944-9	-626.62
	06/02/2025	Bill Payment (Check)	10404	Sonoma Auto Parts	76200	-287.82
	06/02/2025	Bill Payment (Check)	10396	First National Bank (Ray)		-15.00
	06/02/2025	Bill Payment (Check)	10394	Exchange Bank (Ray's Card)	4418 22** **** 6867	-71.62
	06/02/2025	Bill Payment (Check)	10398	Kevin Plume	4798 51** **** 1904	-585.00
	06/02/2025	Bill Payment (Check)	10393	Davis Sign Company Inc.		-15,387.65
	06/02/2025	Bill Payment (Check)	10395	Faustino Enterprises, Inc.		-577.20
	06/02/2025	Bill Payment (Check)	10388	Adaptive Pest Control, Inc.	4977 and 4978	-235.00
	06/02/2025	Bill Payment (Check)	10397	Geagrid Corporation	01-0001682	-2,514.00
	06/02/2025	Bill Payment (Check)	10392	California State Disbursement Unit	H Botello/FL19-014867 Case 200000000841588	-211.00
	06/02/2025	Bill Payment (Check)	10391	Burton's Fire, Inc.	100-0891	-3,977.47
	06/07/2025	Bill Payment (Check)	10407	George Petersen Insurance Agency	SCHEFPD-02	-9,014.44
	06/07/2025	Bill Payment (Check)	10408	FDAC		-187.50
	06/07/2025	Bill Payment (Check)	10409	Ironbark Arborists & Forestry Inc		-1,500.00
	06/07/2025	Bill Payment (Check)	10410	Bonneau's	27667	-336.13
	06/07/2025	Bill Payment (Check)	10411	Brady IFS/ Formerly Fishman Supply Company	7346	-279.31
06/10/2025	Bill Payment (Check)	10412	Recology Sonoma Marin		-557.45	
06/10/2025	Bill Payment (Check)	10413	FailSafe Testing LLC		-1,461.60	
06/10/2025	Bill Payment (Check)	10414	Marin IT, Inc		-682.50	
06/10/2025	Bill Payment (Check)	10415	City of Sonoma	006676-000	-43.84	
06/10/2025	Bill Payment (Check)	10416	FRMS		-11,460.12	
06/10/2025	Bill Payment (Check)	10417	L. N. Curtis & Sons	C36390	-1,025.56	
06/10/2025	Bill Payment (Check)	10418	Brady IFS/ Formerly Fishman Supply Company	7346	-20.08	
06/10/2025	Bill Payment (Check)	10419	Choice Builder	B08253	-719.94	
06/13/2025	Deposit			State of California	Mountain Incident	34,202.83
06/14/2025	Bill Payment (Check)	10424	Verizon Wireless		571618481-00001	-517.48
06/14/2025	Bill Payment (Check)	10420	Comcast			-916.64
06/14/2025	Bill Payment (Check)	10421	Marin IT, Inc			-200.00
06/14/2025	Bill Payment (Check)	10422	Ricoh USA Inc. TX		1328999-1028154USC	-347.07
06/14/2025	Bill Payment (Check)	10423	USBank (Cal Cards)		4866 91** **** 1051	-1,949.98



**Exchange
Bank**

Member
FDIC
NMLS ID 643948

P.O. Box 3788 | Santa Rosa CA 95402-3788

Return Service Requested

00015323-0035033-0001-0002-MIMR8010390630250007

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

Last statement: May 31, 2025
This statement: June 30, 2025
Total days in statement period: 30

Page 1 of 2
XXXXXX2554
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Money Market

Account number	XXXXXX2554	Beginning balance	\$4,016,709.37
Avg collected balance	\$3,959,201	Total additions	176,213.94
Interest paid year to date	\$13,142.66	Total subtractions	400,000.00
		Ending balance	<u>\$3,792,923.31</u>

DEBITS

Date	Description	Subtractions
06-12	' Withdrawal	100,000.00
06-20	' Withdrawal	100,000.00
06-20	' Withdrawal	200,000.00

CREDITS

Date	Description	Additions
06-11	' ACH Deposit COUNTY OF SONOMA Claims RMR*IV*FY 25 Q3 So Co Msr H**173738.SCHELL VISTA FPD	173,738.69
06-30	' Interest Payment	2,475.25

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
05-31	4,016,709.37	06-12	4,090,448.06	06-30	3,792,923.31
06-11	4,190,448.06	06-20	3,790,448.06		



Schell-Vista Fire Protection District

723010 Exchange Money Mkt 2554

Beginning Balance

06/09/2025

06/14/2025

06/20/2025

06/20/2025

06/30/2025

Total for 723010 Exchange Money Mkt 2554

TOTAL

Accrual Basis Wednesday, July 30, 2025 02:01 AM GMTZ



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00016534-0039877-0001-0002-MIMR8010390630250007

SCHELL-VISTA FIRE PROTECTION DISTRICT
PAYROLL
22950 BROADWAY
SONOMA CA 95476

Last statement: May 31, 2025
This statement: June 30, 2025
Total days in statement period: 30

Page 1 of 2
XXXXXX5810
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX5810	Beginning balance	\$123,143.32
Avg collected balance	\$154,387	Total additions	300,066.18
Interest paid year to date	\$121.90	Total subtractions	147,211.22
		Ending balance	\$275,998.28

Unreleased 21,622.39
274,375.89

CHECKS

Number	Date	Amount	Number	Date	Amount
12765	06-03	23.09	12786 *	06-26	23.09
12767 *	06-24	73.88	12787	06-05	46.18
12776 *	06-10	23.09	12789 *	06-04	5,235.30
12778 *	06-06	73.88	12791 *	06-09	161.61
12783 *	06-10	46.18			
12784	06-10	46.17			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
06-04	ACH Withdrawal SCHELL-VISTA FIR FEE 250604 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	192.80
06-04	ACH Withdrawal SCHELL-VISTA FIR TAXCOLLECT 250604 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	23,315.97
06-04	ACH Withdrawal SCHELL-VISTA FIR DDCOLLECT 250604 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	60,285.89
06-18	ACH Withdrawal SCHELL-VISTA FIR FEE 250618 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	110.00



Transaction Report

Schell-Vista Fire Protection District

June 2025

	Transaction date	Transaction type	Num	Memo/Description	Amount
723012 Exch Bank Payroll 45810					
	Beginning Balance				
	06/05/2025	Check	12783	06/05/2025 Net	-46.18
	06/05/2025	Check	18120	06/05/2025 Net	-36.94
	06/05/2025	Check	18121	06/05/2025 Net	-1,261.50
	06/05/2025	Check	18122	06/05/2025 Net	-4,496.22
	06/05/2025	Check	18123	06/05/2025 Net	-3,585.12
	06/05/2025	Check	18124	06/05/2025 Net	-149.61
	06/05/2025	Check	18125	06/05/2025 Net	-106.20
	06/05/2025	Check	18126	06/05/2025 Net	-206.86
	06/05/2025	Check	18127	06/05/2025 Net	-69.26
	06/05/2025	Check	18128	06/05/2025 Net	-23.09
	06/05/2025	Check	18129	06/05/2025 Net	-3,477.03
	06/05/2025	Check	12784	06/05/2025 Net	-46.17
	06/05/2025	Check	18131	06/05/2025 Net	-2,786.92
	06/05/2025	Check	18132	06/05/2025 Net	-267.82
	06/05/2025	Check	18133	06/05/2025 Net	-1,985.03
	06/05/2025	Check	18134	06/05/2025 Net	-7,925.43
	06/05/2025	Check	18135	06/05/2025 Net	-133.91
	06/05/2025	Check	12785	06/05/2025 Net	-23.09
	06/05/2025	Check	12786	06/05/2025 Net	-23.09
	06/05/2025	Check	12787	06/05/2025 Net	-46.18
	06/05/2025	Check	12788	06/05/2025 Net	-46.18
	06/05/2025	Check	18140	06/05/2025 Net	-23.09
	06/05/2025	Check	18141	06/05/2025 Net	-209.40
	06/05/2025	Check	18142	06/05/2025 Net	-240.11
	06/05/2025	Check	18143	06/05/2025 Net	-774.00

	06/05/2025	Check	18144	06/05/2025 Net	-4,332.13
	06/05/2025	Check	18145	06/05/2025 Net	-244.73
	06/05/2025	Check	18146	06/05/2025 Net	-129.29
	06/05/2025	Check	18147	06/05/2025 Net	-103.43
	06/05/2025	Check	18148	06/05/2025 Net	-5,717.78
	06/05/2025	Check	12789	06/05/2025 Net	-5,235.30
	06/05/2025	Check	12790	06/05/2025 Net	-23.09
	06/05/2025	Check	18151	06/05/2025 Net	-2,448.69
	06/05/2025	Check	18152	06/05/2025 Net	-2,055.37
	06/05/2025	Check	18153	06/05/2025 Net	-5,463.67
	06/05/2025	Check	18154	06/05/2025 Net	-198.55
	06/05/2025	Check	18155	06/05/2025 Net	-1,228.84
	06/05/2025	Check	18156	06/05/2025 Net	-50.79
	06/05/2025	Check	12791	06/05/2025 Net	-161.61
	06/05/2025	Check	18158	06/05/2025 Net	-3,267.19
	06/05/2025	Check	18159	06/05/2025 Net	-50.79
	06/05/2025	Check	18160	06/05/2025 Net	-5,988.94
	06/05/2025	Check	18161	06/05/2025 Net	-1,169.66
	06/05/2025	Check	18162	06/05/2025 Net	-78.50
	06/05/2025	Check		06/05/2025	-192.80
	06/05/2025	Check		06/05/2025	-23,315.97
	06/10/2025	Journal Entry	2025-2	fir manual 250610 payroll check adj	50.79
	06/14/2025	Journal Entry		transfer from money market acct	100,000.00
	06/20/2025	Check	18163	06/20/25 Net	-1,383.26
	06/20/2025	Check	18164	06/20/25 Net	-4,609.20
	06/20/2025	Check	18165	06/20/25 Net	-3,492.85
	06/20/2025	Check	18166	06/20/25 Net	-103.44
	06/20/2025	Check	18167	06/20/25 Net	-206.87
	06/20/2025	Check	18168	06/20/25 Net	-4,520.35
	06/20/2025	Check	18169	06/20/25 Net	-2,786.93
	06/20/2025	Check	18170	06/20/25 Net	-4,450.10
	06/20/2025	Check	18171	06/20/25 Net	-2,448.70

	06/20/2025	Check	18172	06/20/25 Net	-3,508.19
	06/20/2025	Check	18173	06/20/25 Net	-790.36
	06/20/2025	Check	18174	06/20/25 Net	-4,189.49
	06/20/2025	Check	12792	06/20/25 Net	-206.86
	06/20/2025	Check	18176	06/20/25 Net	-9,948.03
	06/20/2025	Check		06/20/25 Payroll	-15,116.32
	06/20/2025	Check		06/20/2025	-110.00
	06/20/2025	Journal Entry	Transfer	Transfer from Money Market	200,000.00
	06/30/2025	Deposit	INTEREST	Interest Earned	15.39
Total for 723012 Exch Bank Payroll 45810					\$152,749.68
	TOTAL				\$152,749.68
Accrual Basis Wednesday, July 30, 2025 02:02 AM GMTZ					

A/R Aging Summary Report

Schell-Vista Fire Protection District

As of June 30, 2025

CUSTOMER	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
County of Sonoma	137,112.39					137,112.39
Ridge Design and Build LLC			167.00	-167.00		
TOTAL	137,112.39	0	167.00	-167.00	0	\$137,112.39

A/P Aging Summary Report
Schell-Vista Fire Protection District
As of June 30, 2025

VENDOR	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Adaptive Pest Control, Inc.	235.00					235
Bonneau's	294.60					294
Brady IFS/ Formerly Fishman Supply Company	17.41					17
CalPERS	185,071.00					185,071
Friedman's Home Improvement	13.94	272.28				286
Mulas Family Farms		160.00				160
Munoz Payroll Services	1,045.91					1,045
PG&E	462.72					462
Recology Sonoma Marin	743.30					743
Santa Rosa Uniform & Career Apparel,			120.99			120
USBank (Cal Cards)	43.63					43
William L Adams PC	885.00					885
TOTAL	188,812.51	432.28	120.99	0	0	\$189,365

Payroll Recap & Funding
Regular 07/03/2025

Pay Date: 07/03/2025

Payroll Overview

Payroll	Regular 07/03/2025
Pay Date	07/03/2025
# Employees	39
# Paid Employees	39
# Pay Statements	43
# Regular	43
# Pay Periods	1
EE's Paid More Than Once	4

Employee Payments

	#	EE's	\$ Amount
Checks	11	11	5,573.75
Direct Deposits Debited	32	28	58,115.24 ^D
Total			63,688.99
(D) Innovative Business Solutions, Inc. Admin Debit			-58,115.24
Your Remaining Bank Account Liability			5,573.75
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	68-0002675	18	10,999.73 ^D
FICA/ER	68-0002675	30	2,111.47 ^D
FICA/EE	68-0002675	30	2,111.47 ^D
MEDI/ER	68-0002675	39	1,301.16 ^D
MEDI/EE	68-0002675	39	1,301.16 ^D
SIT:CA/EE	698-1679-1	17	3,974.00 ^D
SUTA_SC:CA/ER (0	698-1679-1	21	3.67 ^D
SUTA:CA/ER (2.00	698-1679-1	21	73.38 ^D
Total			21,876.04
(D) Innovative Business Solutions, Inc. Admin Debit			-21,876.04
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	190.10
Innovative Business Solutions, Inc. Admin Debit	-190.10
Amount Due	0.00

Total

Total	85,755.13
Innovative Business Solutions, Inc. Admin Debit	-80,181.38
Total of Your Responsibility	5,573.75

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	07/02/2025	xxxxxx5810	190.10
Tax Payment	07/02/2025	xxxxxx5810	21,876.04
Empl. Dir. Dep. SPA	07/02/2025	xxxxxx5810	58,115.24
Total Debits			80,181.38

--More--

Recap - Continued

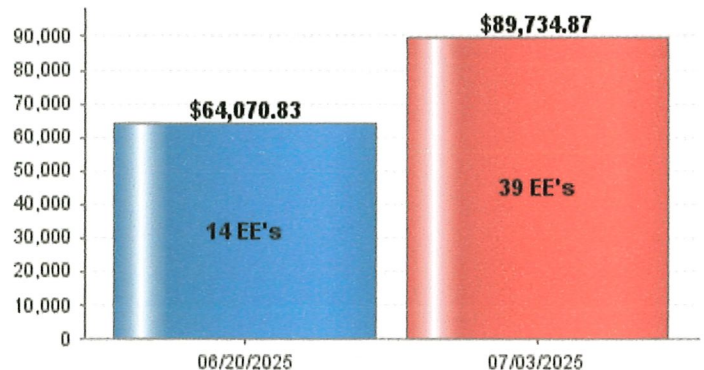
Cash Requirements: xxxxxx5810

	\$ Amount
Billing	190.10
Tax Payment	21,876.04
Empl. Checks	5,573.75
Empl. Dir. Dep. SPA	58,115.24
Total	85,755.13

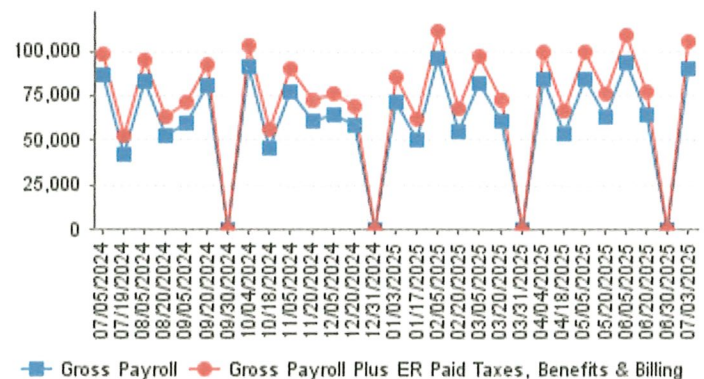
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	89,734.87	
ER Deduction	12,068.40	
Workers Comp Carrier DR	7,129.19	
ER Tax (Offset)	3,489.68	
Invoice	190.10	
Invoice		190.10
ER Tax		3,489.68
Check		5,573.75
Workers Comp Carrier CR		7,129.19
Deduction		7,659.52
ER Deduction (Offset)		12,068.40
Tax		18,386.36
Direct Deposit		58,115.24
	112,612.24	112,612.24

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View

Grouped By: None
Sorted By: None
Filtered By: NoneEE \$18,386.36
ER \$3,489.68Innovative Business Solutions, Inc.
P: (707)586-4300, F: (877)586-4303
innovative.notification@SaaSr.co
Schell-Vista Fire Protection Districtinnovative
BUSINESS SOLUTIONSGenerated: 07/02/2025 10:48a
Generated By: System Administrator
Page 1 of 1

Revenue & Expense Report

Schell-Vista Fire Protection District

June 2025

Distribution account	Total
Income	
2500 Intergovernmental Revenue	0.00
2504 Strike Team CA Reimburse	34,202.83
Total for 2500 Intergovernmental Revenue	\$34,202.83
40000 Property Tax Revenue	0.00
40002 Property Taxes-CY Secured	63,969.26
40003 Direct Charges-CY (X Tax)	43,418.87
40006 AB1290 RDA Pass-Through	19.44
40010 Residual Prop Tax - RPTTF	3,207.53
40101 Property Taxes CY Unsecure	910.76
40111 Supplemental Prop Taxes CY	16,076.30
40201 Property Taxes-PY Secured	-275.75
40202 Direct Charges Prior Year	1,225.49
40211 Property Taxes-PY Unsecure	790.67
40221 Supplemental Prop Taxes PY	-198.85
42291 State Homeowner Prop Reli	2,900.24
Total for 40000 Property Tax Revenue	\$132,043.96
43000 Sales Tax Revenue (Measure H)	173,738.69
44000 Interest	0.00
44002 Interest on Pooled Cash	1,072.78
44003 Interest Earned Bank Acc	6,494.36
Total for 44000 Interest	\$7,567.14
Total for Income	\$347,552.62
Cost of Goods Sold	
Gross Profit	\$347,552.62
Expenses	
50000 Salaries & Employee Bene	0.00
50010 Career Pay	83,180.30
50020 Career OT	18,200.03
50030 Holiday Pay	4,089.38
50040 Volunteer Stipend Pay	19,782.00
50040.1 Line Staff	2,992.46
Total for 50040 Volunteer Stipend Pay	\$22,774.46
50050 Fire Call & Drills	3,185.00
50052 Educational Incentive	2,324.18
50054 FLSA	2,462.68
50055 Special Project Manager	2,200.00
50056 Administrative Staff	2,468.28

50057 Battalion Chief Coverage	6,000.00
50058 Longevity Pay	2,620.12
50059 Bilingual Incentive	225.72
50060 CalPERS Retire Employer	14,420.38
50070 Employee Health Insurance	12,180.06
50073 Insurance Pay in Lieu of Insurance	3,274.70
50075 Uniform Allowance	750.06
51000 Payroll Taxes Employer	4,619.13
51010 Retirement Expense (UFP)	185,071.00
51015 Deferred Comp Plan Costs	1,000.00
51018 CalPERS Costs	
51020 Payroll Service Fees	302.80
52000 Workers' Compensation Ins	125,471.26
Total for 50000 Salaries & Employee Bene	\$496,819.54
60000 Services & Supplies	0.00
60050 Safety Gear (Wildland&Uni	1,269.99
60080 Fire Equipment Testing	1,461.60
60100 Communications	2,751.80
60200 Household Contracts	734.94
60300 Insurances	0.00
60310 Insurance - Accident/Sick	
60350 Insurance- Liability	8,079.44
60370 Insurance-Automobile	935.00
Total for 60300 Insurances	\$9,014.44
60400 Maintenance - Equipment	0.00
60430 Maint 3881	235.76
60460 Maint 3800	120.00
60475 Maintenance - Other Equip	27.42
Total for 60400 Maintenance - Equipment	\$383.18
60600 Maintenance Building	0.00
60610 Maint Bldg Station 1	191.37
Total for 60600 Maintenance Building	\$191.37
60675 Medical Supplies	490.35
60680 Membership/Occupat Trackng	16.38
60700 Office Supplies	40.88
60775 Postage & Freight	39.35
60800 Professional Services	0.00
60805 Prof Serv-Website/Network	1,322.50
60830 Prof Services - Legal	969.00
60840 Prof Services - Consultin	1,045.91
Total for 60800 Professional Services	\$3,337.41
61000 Bank Fees	48.45
61020 Internet Based Program	164.90

61150 Small Tools/Instruments	220.49
61200 Training	241.50
61300 Fuel/Oil	4,632.81
61400 Utilities/Garbage	0.00
61410 Utilities Station 1	1,602.89
61420 Utilities Station 2	204.42
Total for 61400 Utilities/Garbage	\$1,807.31
Total for 60000 Services & Supplies	\$26,847.15

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

Date: June 9th, 2025
To: All Independent Special Districts
Subject: Election of Independent Special District Alternate Member

Attached please find the materials associated with an election to fill the position of Independent Special District Alternate Member to Sonoma LAFCO for the remainder of the term ending May 2028. As a result of an earlier notification by Sonoma LAFCO to independent special districts, two nominations were submitted by the May 24, 2025, deadline.

All independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of all applications received by the established deadline, a ballot and certification form, and voting instructions. In addition to these documents, I have included a stamped envelope for you to use to return the certified ballot.

All ballots should be returned to the LAFCO office by August 15, 2025. Ballots received by the deadline will be counted and the results announced within seven days.

Please note that ballots representing a majority of the districts must be received by the deadline date for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline date by 60 days to allow those districts that have not returned a ballot to do so.

On behalf of the Commission, I urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the August 15th, 2025, deadline.

If you have any questions or need additional information, please contact me at 707-565-2855.

Sincerely,

Kasandra Bowen
Clerk to the Commission

SONOMA LOCAL AGENCY FORMATION COMMISSION

BALLOT

Special District Alternate Member Term of Office Ending May 2028

1. Vote for only one candidate for Special District Alternate Member.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, Po Box 1428, SANTA ROSA, CA 95404. Ballot sheet and certification may be emailed to Kasandra.bowen@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification by Wednesday, August 15th, 2025**

VOTE

Joseph Conway, Bodega Bay PUD

William Norton, Sonoma Valley Fire District

CERTIFICATION

I certify, under penalty of perjury, that I, _____
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of _____,
(Print Name of Special District)

or her or his designated alternate, and I am authorized by my district to cast the district's vote for Special District Alternate Member to the Local Agency Formation Commission in this election.

(Date)

(Signature)

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)

This application has been designed to provide pertinent information about each candidate applying for the position of the Alternate Special District Representative to LAFCO. Please read the application carefully and type your responses or print in ink. Additional pages may be included as necessary. An electronic version is available online at www.sonomalafco.org

Note: Candidates for this position may be board members from any independent special district.

Date Submitted: 5/15/25

Name: BILL NORTON

Address: 890 VERANO AVE.

Phone(s): (707) 304-2170

Email: NORTONBLN@COMCAST.NET

Name of District You Represent: SONOMA VALLEY FIRE DISTRICT

Date of Most Current Election/Appointment: 7/1/2024

Date Term Expires: 7/1/2028

Total years with District: 20

Total Years Associated with Government/ Community Service: 40 YEARS

List any other agencies/special Districts you have been or are currently involved with:

SONOMA COUNTY FIRE DISTRICTS ASSN.

List Community Service Activities Including Names of Organizations and Dates of Service:

U.S. NAVY 1961-1965 USCGR. 6 YEARS

JACK LONDON PARK VOLUNTEERS - PRESIDENT

SCFDA - PAST PRESIDENT

CHALLENGE SONOMA ADVENTURE ROPE COURSE - INSTRUCTOR &

SAFETY OFFICER

SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

YES. EVERY MONTH

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I HAVE SEEN THE SUCCESS OF VOM F.D. IN IT'S GROWTH & INCORPORATION OF Glenn Ellen F.D., MAYACAMUS V.F.D., CITY OF SONOMA & KENWOOD FIRE DISTRICTS.

From your perspective, explain the purpose of LAFCO:

EFFICIENCY & IMPROVEMENT IN SERVICES ATTAINED THROUGH CONSOLIDATIONS, THROUGH LAFCO.



~~Sonoma~~ Valley of the Moon Board of Directors

Bill Norton

~~Vice~~ President

I have been a member of the Board of Directors of the Valley of the Moon Fire Protection District since 2003 and a resident of the District for 25 years. I am a retired Lieutenant of the San Francisco Fire Department after 30 years' experience. I have a BA magna cum laude in Geography from Sonoma State University and was a substitute teacher in the Sonoma Valley Unified School District and a past Sonoma Ropes Course leader.

I assisted the City of Sonoma and the Valley of Moon Fire District Chiefs and Captains in the development of Sonoma Valley Fire & Rescue Authority's "Standards of Response Coverage" a business plan for our combined fire departments. I developed a SVFRA, GIS computer-based Standards of Coverage senior project at Sonoma State University, including a model providing the optimum locations for Station 2. I have been a California certified Fire Training Officer, Fire Safety Director, EMT and Urban Search and Rescue member. Further qualifications include CPR Instructor, lifeguard, advanced open water diver and USCG Search and Rescue Crewman and Boat Engineer.

I have organized and participated in various multiple-agency disaster drills in the San Francisco Bay Area. I keep current with fire district business by attending our monthly VOM Fire District meetings, Sonoma County Fire District Association bi-monthly meetings and annual conferences. I have the highest respect for the dedication and professionalism of our department members: officers, engineers, firefighters and paramedics.

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)

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Note: Candidates for this position may be board members from any independent special district.

Date Submitted:

MAY 21, 2025

Name:

JOSEPH CONWAY

Address:

21413 HERON DR, BODEGA BAY, CA 94923

Phone(s):

707-322-2652

Email:

BODEGATOE@ICLOUD.COM

Name of District You Represent:

BODEGA BAY PUD

Date of Most Current Election/Appointment:

APRIL 2023

Date Term Expires:

DECEMBER 2027

Total years with District:

3 YEARS

Total Years Associated with Government/ Community Service:

15 YEARS

List any other agencies/special Districts you have been or are currently involved with:

SEE ATTACHED

List Community Service Activities including Names of Organizations and Dates of Service:

SEE ATTACHED

SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

No

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

SEE ATTACHED

From your perspective, explain the purpose of LAFCO:

SEE ATTACHED

List any other agencies/special Districts you have been or currently involved with:

- Board member, Bodega Bay PUD 2023 to present
- Board member, Bodega Bay Fire Protection District 2018 -2022
- Chair, St Philip Occidental St Teresa Bodega Parish Council 2010 to present
- Chair, St Teresa Bodega Restoration Fund 2015 to present
- Board member, Bodega Bay Fire Foundation 2022 to present
- Vice President Bodega Harbor Investment Group 2024 to present
- Past President Bodega Harbor Investment Club 2016-2018
- Mentor Me Petaluma 2010-2017

Please explain why you want to serve on the local Sonoma Local Agency Formation Commission:

I have lived in Sonoma County for 38 years and love all the county has to offer. I would like to participate in the keeping the county the wonderful place it is to live and thrive for year to come. I have had a part in Bodega Bay Fire Protection District consolidation into Sonoma County Fire District. It was a big step for the residents and visitors to Bodega Bay and one that has been a win win for all concerned. I can bear witness to the good work of consolidation the LAFCO endorsement achieved finally coming to fruition 2022.

**From your perspective, explain the purpose of
LAFCO:**

I believe the purpose of LAFCO is to be good stewards to the county keeping an open eye on the local agencies and services, preserving the land and open space for generations to come and monitor the growth with the long view in mind. Also to give guidance and recommendations when appropriate to all the communities of Sonoma Count.

Resume:

Having grown up in the San Francisco Bay Area and moving to Sonoma County in 1987 I have become attached to the spender the county has to offer. After attending schools on the Peninsula and graduating from California Maritime Academy in Vallejo I went to sea for 38 years sailing as chief engineer for Matson Navigation Company for last 25 of those years. Retiring in 2006 I have spent many hours cycling the rural road of Sonoma County. The intervening years has given the opportunity to give back to the community participating in the Bodega Bay PUD, Bodega Bay Fire Protection District, several years with Mentor Me Petaluma plus church board and St. Teresa Bodega Restoration Committee. Those days spent viewing the grandeur of the county surely has given me a deep appreciation for the redwood forests, ocean vistas, pastures and wildlife not to mention our little towns and big cities. I hope to participate in whatever small way I can in keeping Sonoma County the special place it is.

Thank you for reviewing my application.

Joseph Conway

A handwritten signature in blue ink that reads "Joe Conway". The signature is written in a cursive, flowing style.

RESOLUTION NO. 1096

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BODEGA BAY
PUBLIC UTILITY DISTRICT NOMINATING JOE CONWAY OF THE BODEGA
BAY PUBLIC UTILITY DISTRICT TO APPLY FOR AN ALTERNATE SPECIAL
DISTRICT MEMBER WITH THE SONOMA LOCAL AGENCY FORMATION
COMMISSION (LAFCO)

WHEREAS, the Sonoma Local Agency Formation Commission (the "LAFCO") has submitted a Call for Nominations to the Bodega Bay Public Utility District Board of Directors to be submitted no later than May 24, 2025; and

WHEREAS, Joe Conway is qualified to serve and is interested in serving.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bodega Bay Public Utility District hereby nominates Joe Conway for the Alternate Special District Member on LAFCO.

I, Victoria Watts, the undersigned, hereby certify that I am the Clerk of the Bodega Bay Public Utility District; that the foregoing is a full, true and correct copy of the Resolution duly passed by the District Board at its regular meeting May 21, 2025, at its offices in Bodega Bay, California; and that said Resolution has not been revoked, rescinded, or set aside, and is now in full force and effect, pursuant to the following vote thereon:

AYES, and in favor thereof, Directors: Rooney, Gerber, Moore, Terman, Conway

NOES, Directors: None

ABSTAIN, Directors: None

ABSENT, Directors: None

ATTEST:


District Clerk


President



1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833



www.frmsrisk.org



(800) 541-4591



(916) 244-1154

VIA EMAIL AND CERTIFIED MAIL

July 24, 2025

To: FRMS Medical Benefits Coverage Program Members

From: Jon Paulsen, FRMS Executive Director

Subject: FRMS Medical Benefits Coverage Program Update

Dear Chief Mulas,

The FRMS Board of Directors met on June 23, 2025, and approved two resolutions (attached) related to the medical benefits coverage program. In summary, these two actions are to correct the recent, deteriorating financial performance of the medical benefits program through Special Assessment(s) and to discontinue medical benefits coverage beginning in 2026.

Overall, the remainder of the FRMS coverage programs are performing well and we will continue to serve our members in the areas of workers' compensation, dental, vision, life, EAP, and AD&D coverages.

The decision to take these actions was extremely difficult and we fully understand how critical medical benefits are to each district's personnel and operations. However, this is currently the most prudent course to ensure the continuation of other important services to the FRMS membership.

The Board is scheduled to meet again on August 11, 2025, and we continue to review all available options for medical benefits coverage. We are exploring new alternatives, and it is possible that we will be able to identify a replacement solution, but we are encouraging all districts to pursue alternative medical benefits coverage at this time.

Overview

The Fire Risk Management Services (FRMS) Joint Powers Authority is a workers' compensation and employment benefits self-insurance pool of which your district was a member during the periods from January 1, 2024, to December 31, 2024, and January 1, 2025, through the current date of this notification.

The FRMS Board of Directors met on June 23, 2025, and approved two resolutions related to the medical benefits coverage program:

1. Resolution 2025-04 imposing Special Assessments on members for the 2024 and 2025 medical benefits coverage program years.
2. Resolution 2025-05 terminating the medical benefits coverage program December 31, 2025.

Background

FRMS collects member contributions for each coverage program, for each program year, and maintains funds to cover the ultimate cost of claims and expenses in each of its joint protection programs: (1) workers' compensation, and (2) employment benefits (medical, dental, vision, and life/AD&D).

Beginning in the second half of 2024, member contributions for the medical benefits portion of the

employment benefits coverage program have not been sufficient to meet claims and expenses. As of April 30, 2025, the medical benefits coverage program had a total net position (assets in excess of liabilities) of negative \$11,791,932 based on current actuarial estimates of liabilities for the remainder of 2025. This deficit is comprised of \$2,704,748 for calendar year 2024, further deficit of \$3,073,942 for January – April 2025, and a projected deficit of \$6,013,243 for the remainder of 2025 (May-December).

The deteriorating trend in program costs is attributable to both an increase in overall medical program utilization by members as well as an unprecedented number of high-value procedures and treatments over the past 24 months. Additionally, claims processing delays were discovered and payments realized over the past 12 months further worsened the financial performance of the program.

In addition to insufficient medical benefits member contributions, FRMS is currently in dispute with a medical stop loss insurance carrier over high-value loss reimbursements (\$5,000,000+) for calendar years 2023 and 2024. This has added to cash flow pressure on the program and need for immediate action.

Special Assessments

The FRMS medical benefits coverage program Special Assessments for calendar years 2024 and 2025 were approved by the Board of Directors on June 23, 2025. The Special Assessments have been distributed among each FRMS member participating in the medical benefits coverage program proportionate to the member's medical contribution over the assessment period.

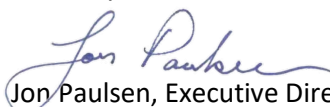
Assessment amounts for each FRMS member participating in the medical benefits coverage program will be invoiced during the week of July 28, 2025. The total Special Assessment(s) is payable in eighteen (18) equal monthly installments beginning with a first installment due date on September 1, 2025. If a member chooses to pay the full balance of its total assessment by October 1, 2025, the total assessment owed shall be reduced by eight percent (8%).

FRMS and Keenan staff will analyze the special assessment amounts at 6-month intervals going forward to account for any changes in stop-loss insurance recoveries, claims audit recoveries, expected-versus-annual claims trends, etc., and present the findings to the FRMS Board of Directors. Based on these reviews, the FRMS Board reserves the right to adjust the special assessment amounts accordingly.

Should a member decide to leave any of the FRMS benefits programs (medical, dental, vision, life/AD&D), the Board has agreed to waive the current three-year participation requirement from 2023 to 2026. However, as per the FRMS governing documents, we ask that members submit a formal notice to staff (amanda.bistolfo@sedgwick.com) advising intent to leave any of the FRMs benefits programs.

Please feel free to contact me directly with any questions at (916) 244-1154 or jon.paulsen@sedgwick.com.

Sincerely,



Jon Paulsen, Executive Director
Fire Risk Management Services (FRMS)

Enclosures

RESOLUTION 2025-05

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FIRE RISK MANAGEMENT SERVICES TERMINATING THE MEDICAL BENEFITS COVERAGE PROGRAM EFFECTIVE DECEMBER 31, 2025

BE IT RESOLVED by the Board of Directors of Fire Risk Management Services Joint Powers Authority (FRMS) as follows:

1. Background Recitals. This resolution is adopted with reference to the following background facts and recitals:

a. The Fire Risk Management Services (FRMS) Joint Powers Authority is a workers' compensation and employment benefits self-insurance pool.

b. FRMS collects member contributions for each coverage program, for each program year, and maintains funds to cover the ultimate cost of claims and expenses in each of its joint protection programs: (1) workers' compensation, and (2) employment benefits (medical benefits, dental, vision, and life/AD&D). Beginning in the second half of 2024, member contributions for the medical benefits coverage program have not been sufficient to meet claims and expenses. As of April 30, 2025, the medical benefits coverage program had a total net position (assets in excess of liabilities) of negative \$11,791,932.00 based on current actuarial estimates of liabilities for the remainder of 2025. This deficit is comprised of \$2,704,748 for calendar year 2024, further deficit of \$3,073,942 for January - April 2025, and a projected deficit of \$6,013,243.00 for the remainder of 2025 (May - December).

c. The deteriorating trend in program costs is attributable to both an increase in overall medical program utilization by members as well as an unprecedented number of high-value procedures and treatments over the past 24 months. Additionally, claims processing delays were discovered that slowed payments realized over the past 12 months which further worsened the financial performance of the program.

d. In addition to insufficient medical benefits member contributions, FRMS is currently in dispute with a medical stop loss insurance carrier over high-value loss reimbursements (\$5,000,000+) for calendar years 2023 and 2024. This has added to cash flow pressure on the program and need for immediate action by the FRMS Board of Directors.

e. Looking forward, rates for the self-funded medical benefits coverage program would need to be increased by approximately 60%, before consideration of surplus building, to adjust for current claims trends. Compared to market alternatives, a rate increase of this size would result in the FRMS medical benefits coverage program being uncompetitive.

f. The dental, vision, and ancillary lines programs continue to perform well. There is currently broader membership in these programs and limited, comparable market alternatives.

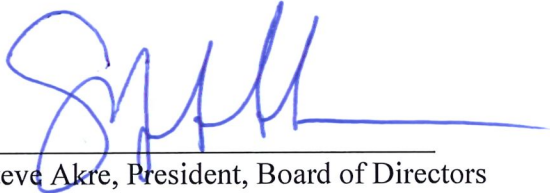
2. **Action.** Based on the foregoing, the Board of Directors resolves as follows:

- a. The medical benefits portion of the employment benefit joint protection plan is terminated effective December 31, 2025. The remaining employment benefit lines—dental, vision, and life/AD&D—will continue to be provided.
- b. Members participating only in the employment benefits joint protection program, and not the workers' compensation joint protection program, are excused from complying with the minimum three-year membership requirement in the JPA Agreement.

3. **Authority.** This resolution is adopted pursuant to Article 3. Governing Board, item G.11. of the Bylaws of Fire Risk Management Service (FRMS), which allows the Board of Directors to terminate a program. Such termination requires a two-thirds (2/3) vote of those members of the Board of Directors participating in the specific program.

PASSED AND ADOPTED by the Board of Directors, participating in the medical benefits coverage program, of the Fire Risk Management Services Joint Powers Authority on June 23, 2025, by the following vote:

AYES: 8
NOES: 0
ABSTAIN: 0
ABSENT: 1



Steve Akre, President, Board of Directors

Attest:



Jon Paulsen, Executive Director

RESOLUTION 2025-04

RESOLUTION OF THE BOARD OF DIRECTORS OF THE FIRE RISK MANAGEMENT SERVICES IMPOSING SPECIAL ASSESSMENTS FOR THE 2024 AND 2025 MEDICAL BENEFITS COVERAGE PROGRAMS

BE IT RESOLVED by the Board of Directors of Fire Risk Management Services Joint Powers Authority (FRMS) as follows:

1. Background Recitals. This resolution is adopted with reference to the following background facts and recitals:

a. The Fire Risk Management Services (FRMS) Joint Powers Authority is a workers' compensation and employment benefits self-insurance pool.

b. FRMS collects member contributions for each coverage program, for each program year, and maintains funds to cover the ultimate cost of claims and expenses in each of its joint protection programs: (1) workers' compensation, and (2) employment benefits (medical benefits, dental, vision, and life/AD&D). Beginning in the second half of 2024, member contributions for the medical benefits portion of the employment benefits coverage program have not been sufficient to meet claims and expenses. As of April 30, 2025, the medical benefits coverage program had a total net position (assets in excess of liabilities) of negative \$11,791,932.00 based on current actuarial estimates of liabilities for the remainder of 2025. This deficit is comprised of \$2,704,748 for calendar year 2024, further deficit of \$3,073,942 for January – April 2025, and a projected deficit of \$6,013,243.00 for the remainder of 2025 (May-December).

c. The deteriorating trend in program costs is attributable to both an increase in overall medical program utilization by members as well as an unprecedented number of high-value procedures and treatments over the past 24 months. Additionally, claims processing delays were discovered that slowed payments realized over the past 12 months which further worsened the financial performance of the program.

d. In addition to insufficient medical benefits member contributions, FRMS is currently in dispute with a medical stop loss insurance carrier over high-value loss reimbursements (\$5,000,000+) for calendar years 2023 and 2024. This has added to cash flow pressure on the program and need for immediate action by the FRMS Board of Directors.

e. In the event of such insufficiency, the FRMS Bylaws provide for a Special Assessment under Article 10. on those members participating in that Joint Protection Program.

f. The FRMS Board of Directors finds and determines that (1) the total liabilities and obligations for certain medical benefits coverage program years exceed the total contributions for the year 2024 and are projected to exceed the total contributions for the year 2025, (2) it is appropriate and prudent to impose assessment(s) on the members participating in the medical benefits program for those program years in order to cure the deficiency, (3) it is fair and

appropriate to allocate each medical benefit program participant's portion of the assessment on a pro rata basis based on their relative contributions for medical benefits, and (4) the assessments as set forth in this resolution are fiscally prudent and appropriate in order to fund the medical benefits coverage program obligations.

g. The Special Assessment amounts for the 2024 and 2025 medical benefits coverage program years are \$2,704,748.00 and \$9,087,184.00, respectively.

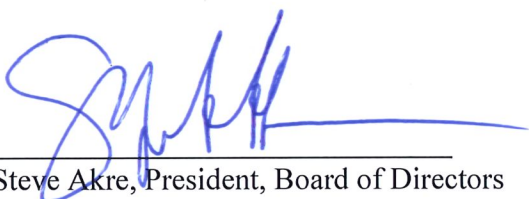
2. Authority. This resolution is adopted pursuant to the 2023 Amended and Restated Joint Powers Agreement of Fire Risk Management Services (FRMS) to Establish, Operate, and Maintain Joint Protection Programs for Workers' Compensation and Employment Benefits sections 3, 7, 9, 14, 15, and 18; FRMS Bylaws article X; and other applicable legal and contract authority. The Special Assessments apply to current and former FRMS members with respect to program years in which they participated.

3. Special Assessment Imposition. The Board adopts the Special Assessments in the amount and form presented at this meeting.

4. Special Assessment Timing and Provisions. The assessments for coverage years 2024 and 2025 will be invoiced and collected in eighteen (18) monthly installments. If a member chooses to pay the full balance of its total assessment by October 1, 2025, the total assessment owed shall be reduced by eight percent (8%). If a member does not pay an assessment installment within 30 days of the due date stated on the FRMS assessment invoice, the member shall pay FRMS a penalty in the amount of one percent (1%) of the outstanding amount per month. The Board authorizes and directs the Executive Director to bill and collect the assessments and any discounts or penalties in the manner described.

PASSED AND ADOPTED by the Board of Directors of the Fire Risk Management Services Joint Powers Authority on June 23, 2025, by the following vote:

AYES: 8
NOES: 0
ABSTAIN: 0
ABSENT: 1


Steve Akre, President, Board of Directors

Attest:


Jon Paulsen, Executive Director

FIRST AMENDMENT TO MEASURE H FUNDING AGREEMENT
BETWEEN THE COUNTY OF SONOMA AND
SHELL-VISTA FIRE PROTECTION DISTRICT

This First Amendment to the Measure H Funding Agreement is made and entered into as of August 6, 2025, by and between the County of Sonoma, a political subdivision of the State of California, and Schell-Vista Fire Protection District, hereinafter referred to as “COUNTY” and the “FIRE AGENCY”, and collectively as “the Parties.”

RECITALS

WHEREAS, on January 8, 2025, the Parties executed the initial Measure H Funding Agreement (“Initial Agreement”) pursuant to the voter-approved Measure H, “The Improved and Enhanced Local Fire Protection, Paramedic Services and Disaster Response Transactions and Use Tax Ordinance”, which added Article VIII to Chapter 12 of the Sonoma County Code (hereinafter “the Ordinance”); and

WHEREAS, the Initial Agreement expressly addressed the Parties intent and agreement to execute an Amendment prior to the submission of the Annual Report to set forth the Fire Agency’s proportional allocation pursuant to paragraph 4 of the Initial Agreement and the Fire Agency’s baseline personnel funding pursuant to paragraph 5 of the Initial Agreement, as applicable, and;

WHEREAS, the Parties are executing this First Amendment to provide the agreed amendments to paragraphs 4 and 5 of the Initial Agreement.

NOW, THEREFORE, in consideration of the foregoing, COUNTY and FIRE AGENCY do hereby agree as follows:

1. The Parties agree to comply with the purpose, intent, use of fund limitations and specific implementation provisions of the Ordinance, which became operative October 1, 2024.
2. The Parties agree that with the exception of the express amendments provided herein, all terms and conditions of the Initial Agreement remain in effect.
3. Paragraph 4 is replaced in its entirety and amended to read:

Baseline maintenance of effort. As provided in Section 12-65, Ordinance proceeds shall not be used to supplant FIRE AGENCY’S historical general fund contribution for providing fire related services. The proportional allocation to determine maintenance of effort is FIRE AGENCY’S baseline operating budget for Fiscal Year 2021-2022, which includes ad valorem property taxes, parcel taxes or any other taxes and/or fees in support

of the operating cost for providing fire related services but excluding limited term funds such as capital projects, grants, grant matches or other one-time revenues, will be reported on the FIRE AGENCY's Annual Report in Exhibit A. Because FIRE AGENCY is a fire district which allocates the entirety of its general fund to fire related services, there is no proportional allocation and no baseline maintenance of effort to report pursuant to the Ordinance.

4. Paragraph 5 is replaced in its entirety and amended to read:

Baseline personnel funding. For the purposes of Section 12-68(A) of the Ordinance, as provided in the operating budget for Fiscal Year 2021-2022, FIRE AGENCY'S annual existing revenues used to fund existing personnel in order to establish the baseline for measuring compliance with the requirement that sales tax proceeds shall only be used to pay for additional personnel will be reported on the FIRE AGENCY's Annual Report in Exhibit A. FIRE AGENCY's baseline personnel funding for FY 21-22 was \$.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

COUNTY OF SONOMA

SCHELL-VISTA FIRE PROTECTION DISTRICT

By: _____
M. Christina Rivera, County Executive

By: _____
Ken Finn, Board Chair

ATTEST:

By: _____
Clerk of the Board of Supervisors

By: _____
Robin Woods, Board Clerk

APPROVED AS TO LEGAL FORM

FOR COUNTY:

FOR FIRE AGENCY:

County Counsel

Counsel