



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, September 10, 2025

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, and Hal Stober were present. A quorum was met. Also present were District Account Stacie McCambridge, Clerk of the Board Robin Woods, and Fire Fighters Johnny Velasquez, Sean Witherell, and Mickey Breen. Director Mindy Neves was absent.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT PERIOD

There were no public comments.

4. AGENDA ADJUSTMENT AND CONSENT

There were no adjustments to the agenda.

5. CONSENT CALENDAR

a. Approval of minutes from August 6, 2025, Regular Meeting- **Discussion and Action**

Director Finn introduced the August minutes. Director Kruljac made a motion to approve the minutes of the August 6, 2025, meeting. Director Loveless seconded the motion. Director Finn opened the floor to questions, discussion and public comments. There were no public comments. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:

Ayes- 4 Noes- 0 Absent- 1 Abstain- 0

b. Review of the September 2025 Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report. Director Kruljac made the motion to accept the Accountant's Report for September 2025, as presented. Director Stober seconded the motion. Director Finn opened the floor to discussion and public comment. There were no public comments. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:

Ayes-4 Noes -0 Absent-1 Abstain- 0

6. CHIEFS' REPORT

Director Finn presented the following Chief's report on behalf of Chief Ray Mulas.

Administrative:

** At today's Sonoma County Fire Chiefs Meeting a presentation was put on by California Class a Joint Powers Authority Investment Pool. California CLASS was created in response to a growing demand by California public agencies for transparent investment options that are governed by a board of their peers. They have short- term and medium-term investments. I am forwarding some information to director Kruljac for consideration to have them come and do a presentation to the board or just the budget committee. Currently Sonoma Fire and the Kenwood Fire use them for investment opportunities.*

** I have an appointment with the Gericke Road Homeowners group at the Birch Ranch on September 18th at 6:00 to discuss future road clearings and improvements. We will also have some Norrbom Road people in attendance to discuss forming a fire safe community.*

** Marin IT needs to upgrade all directors' Microsoft 365 licenses, so we will set something up for the next board meeting.*

Operational:

** Engine # 3861 is returning home from Happy Camp and the Dillon Fire after some three weeks out on deployment between Picket and Dillon.*

**Richardsen Heating and Sheet Metal will start replacing our units mid September.*

7. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

There was nothing to Report

2. Budget Committee (Kruljac)

i. FYE 2025 Budget Correction-**Discussion and Action**

Director Kruljac introduced the FYE 2025 Corrected Budget and explained the entry error. Director Kruljac made a motion to approve the Corrected FYE 2025 Budget. Director Stober seconded the motion. Director Finn opened the floor to discussion and public comments. There were no public comments. A Vote was called, and the motion passed. The corrected budget was approved by the following vote:

Ayes- 4 Noes- 0 Absent-1 Abstain- 0

ii. FYE 2026 Final Budget-**Discussion and Action**

Director Kruljac introduced the FYE 2026 Final Budget. Director Kruljac made a motion to approve the FYE 2026 Final Budget. Director Stober seconded the motion. Director Finn opened the floor for questions, discussion and public comments. There were no public comments. A Vote was called, and the motion passed. The Budget was approved by the following vote:

Ayes- 4 Noes- 0 Absent-1 Abstain- 0



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3. Legislative Committee (Finn)

There was nothing to report.

4. Outreach Committee (Loveless)

There was nothing to report.

5. Advisory Group Committee (Loveless)

Director Loveless reported that there would be a committee meeting on Friday, September 19th.

8. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. FRMS Employee Medical Benefit Changes-**Discussion and Possible Action**

District Accountant Stacie McCambridge reported to the board that she has obtained quotes from 8 Brokers. She reviewed the quotes. The Board will review the data and discuss in the next Board meeting.

b. FRMS Special Assessment Invoice Review-**Discussion and Action**

Director Finn explained the payment options for FRMS Special Assessment Invoice. Director Kruljac made the motion to pay the invoice in full, \$52,563.87 to save 8%. Director Loveless seconded the motion. Director Finn opened the floor to discussion and public comments. There were no public comments. A Vote was called, and the motion passed by the following vote:

Ayes- 4 Noes- 0 Absent-1 Abstain- 0

c. Measure H Funding Agreement Between County of Sonoma and Schell-Vista Fire Protection District Agreement Amendment-**Discussion and Action**

Director Finn introduced the Measure H Funding Agreement Amendment. Director Kruljac made the motion to approve the Amendment. Director Stober seconded the motion. Director Finn opened the floor to discussion and public comments. There were no public comments. A Vote was called, and the motion passed by the following vote:

Ayes- 4 Noes- 0 Absent-1 Abstain- 0

d. Parcel Tax Measure FYE 2025 Revenue Report-**Discussion**

Clerk of the Board Robin Woods presented the Board with Parcel Tax Measure X 2025 Fiscal Year-End Report. The Funds from the Parcel Tax, \$1,279,830.69, were Used for labor and related costs.

e. **SVFPD Fee Schedule-Discussion and Action**

Director Finn introduced the SVFPD Fire Prevention Fee Schedule to the Board and Reviewed the rates. Director Stober made the motion to adopt the Schedule as As presented. Director Loveless seconded the Motion. Director Finn opened the floor to discussion and public comments. There were no public comments. A Vote was called, and the scheduled was adopted by the following vote:
Ayes-4 Noes-0 Absent-1 Abstain-0

f. **Sonoma CA SRA Residential Home Sale Vegetation Inspection Report-AB38-Discussion and Action**

Director Finn introduced the County of Sonoma SRA Residential Home Sale Vegetation Inspection Report-AB38. Director Kruljac made the motion to adopt AB38. Director Stober seconded the Motion. Director Finn opened the floor to discussion and public comments. There were no public comments. A vote was called SRA Residential Home Sale Vegetation Inspection Report-AB38 was adopted by the following vote:
Ayes-4 Noes-0 Absent-1 Abstain-0

g. **Review of the SVFPD Board of Directors Policy and Procedures Manual, Updates Discussion and Possible Action**

Director Finn will prepare a final document with the suggested changes to review at the next Board meeting.

h. **Calendar Review (Robin)**

Clerk of the Board reviewed upcoming calendar items.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing (Public Hearing will be held in July)

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the Distract Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

April-Annual Physicals

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(No terms end in 2025)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)



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9. ANNOUNCEMENTS/GOOD OF THE ORDER

There were no announcements.

10. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)

Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented Employees:

IAFF Local 1401, Sonoma County Professional Firefighters

Director Finn Called for a closed meeting at 7:51 PM.

Director Finn resumed the open meeting at 8:24PM.

Report: There was nothing to report.

11. CLOSED SESSION REPORT LABOR NEGOTIATIONS- **Discussion and Possible Action**

Closed session meeting was not needed at this time.

12. ADJOURMENT

Director Stober made the motion to adjourn at 8:25 PM. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is October 1, 2025

If Applicable, Board meeting documents are available to review at the SVFPD Station 1, 22950 Broadway, Sonoma, CA 95476. Please call (707)938-2633 for an appointment