



# SCHELL-VISTA FIRE PROTECTION DISTRICT

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## MEETING Minutes Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: April 2, 2014  
Time: 7:00PM  
Location: 22950 Broadway - Station #1

1. Director Loveless called the meeting to order at 7:00PM. Directors Ernie Loveless, Bob Kruljac, Bob McLean, and Dan Weber were present. A quorum was met. Director Joe Petersen was absent. Chief Ray Mulas and District Accountants Robin Woods and Stacie McCambridge were also present. Guest Brian Burn, CPA, was also in attendance.
2. There were no public comments.
3. CONSENT CALENDAR
  - a. Director Kruljac made a motion to approve the minutes of the February 26, 2014 Board meeting. Director McLean seconded the motion. The minutes were approved.
  - b. Director Kruljac made the motion to accept the District's Accountant Report as submitted. Director McLean seconded the motion. The report was accepted.
4. CHIEFS' REPORT
  - a. Chief Mulas submitted the "Chief's Report" to the Board.

Chief Mulas updated the Board on his progress with Lexipol and presented Lexipol's proposal for developing and maintaining the districts *Fire Policy Manual* & Daily Training Bulleting Services. Chief Mulas will be the administrator.
5. OLD BUSINESS
  - a. District Annexation: Directors Loveless and Kruljac presented a status update on the annexation process. Director Loveless put together the District Fire Service Plan to present to LAFCO. He gave copies to the Board to review.
  - b. No report from the Facilities Committee.
  - c. No new report from the Budget Committee.
  - d. Legislative Committee: Director Kruljac advised the Board to stay informed on the JEDI Redevelopment Act.
  - e. Outreach Committee: Director McLean presented the Board with the Outreach Committee Report.

- f. Policy and Procedure Committee: Director Loveless advised the Board that they need to discuss what is going to happen concerning leaving or staying with County Accounting and to start setting up a procedure for the future. Director Loveless asked Directors Weber and Kruljac to research this and present the Board with the pros and cons of leaving the County's Accounting Services and what the costs would be if the District stays with County versus the costs of leaving.
6. NEW BUSINESS
  - a. Financial Audit presentation- Brian Burns, CPA, presented the Board with his background and his interest in performing the financial audit for the District. Director Loveless proposed that the Board discuss this further and consider a 2 year proposal. He also proposed that the Board obtain other bids before it makes a decision. Director Loveless will research other CPAs who will do audits. This will be continued at future meetings.
7. CLOSED SESSION

There was no Closed Session.
8. ANOUNCEMENTS

Director Loveless and District Accountant McCambridge presented the Board with the status of the Payroll services process ing the District's Payroll.
9. Director Kruljac made a motion to adjourn the meeting at 9PM. Director Weber seconded the motion. The meeting was adjourned.

Next meeting scheduled for May 3, 2014