



# SCHELL-VISTA FIRE PROTECTION DISTRICT

22950 BROADWAY, SONOMA, CA 95476

(707) 938-2633 FAX (707) 935-9681

email: SVFPD@vom.com

Website: [www.http//schellvistafire.com](http://schellvistafire.com)



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## MEETING MINUTES

### Schell-Vista Fire Protection District

### Board of Directors Regular Meeting

Date: September 3, 2014  
Time: 7:00PM  
Location: 22950 Broadway - Station #1

#### 1. CALL TO ORDER / ROLL CALL

Director Loveless called the meeting to order at 7:00PM. Directors Ernie Loveless, Joe Petersen, Dan Weber, Bob Kruljac, and Ken Finn were present. A quorum was met. Chief Ray Mulas and District Accountants Robin Woods and Stacie McCambridge were also present.

#### 2. PUBLIC COMMENT PERIOD

There were no public comments.

#### 3. CONSENT CALENDAR

- a. Director Kruljac made a motion to approve the Minutes of the August 6 and August 18, 2014 meetings. Director Weber seconded the motion. The passed unanimously and the minutes were approved.
- b. Director Finn made a motion to accept the Financial Report as presented. Director Weber seconded the motion. The motion passed and the financial reports were accepted.

The Finance committee suggested that funds to cover 6 months of payroll cost be transferred from the Money Market account to the Payroll Checking Account. The Board agreed and supported the decision.

#### 4. CHIEFS' REPORT

- a. Chief Mulas reported on his meeting with the Zone Chiefs regarding the MSR. He will keep the Board informed as more information is available.

Chief Mulas reported that the Association (Using the "Chief's Fund) purchased 2 new pickup trucks for the District which will be given to and registered to the District.

- b. Chief Mulas made an appointment for Steve Lanning Construction to check the station for any earthquake damage to the structure.

Chief Mulas reported that the District will be using Fire Marshal Alan Jones of Sonoma fire for fire investigations as needed.

The Engine on loan to Cal Fire has been returned and the Department will bill Cal Fire of its use.

Assistant Chief Mulas provided Incident Reports to the Board.

## 5. OLD BUSINESS

### a. District Annexation ( Kruljac / Loveless)

Director Kruljac presented an update on activities of the Annexation Committee. The Committee is calculating actual costs for previous years IRP services and will report back to the Board.

### b. Facilities Committee (Petersen / Weber)

Director Petersen reported that the floor cleaning at both stations has been completed. He reported on minor repairs that need to be completed (toilet repairs, carpets cleaned and water heater replaced). Director Petersen and Administrative Captain Garner will work together to complete repairs.

### c. Budget Committee ( Weber / Kruljac)

Director Weber reported on the Budget Committee meeting.

### d. Legislative Committee (Kruljac)

There was nothing to report.

### e. Outreach Committee (Finn)

Director Finn and District Account Woods reported on website progress and what is needed.

### f. Policy and Procedure Committee (Loveless)

Director Loveless presented an update on the progress on the update of Policy Manuals with Lexipol.

### g. Tax Shear Agreement – Status

On hold until Annexation Agreement is agreed upon.

## 6. NEW BUSINESS

### a. Property Survey – Kruljac

Director Kruljac presented a review of what is needed complete the property survey. He will do more investigation as to what has been completed and report back to the Board.

#### 7.CLOSED SESSION

There was no closed session.

#### 8.ANOUNCEMENTS

No announcements to report.

#### 9.ADJOURNMENT.

Director Kruljac made the motion to adjourn at 8:05PM. Director Petersen seconded the motion. The motion passed and the meeting was adjourned.

Next meeting scheduled for October 1, 2014