



SCHELL-VISTA FIRE PROTECTION DISTRICT

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MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: November 4, 2015
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Loveless called the meeting to order at 7:00PM. Directors Ernie Loveless, Joe Petersen, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. Chief Ray Mulas, Assistant Chief Mike Mulas, and District Accounts Stacie MCCambridge and Robin Woods were also present

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

- a. Approval of minutes from the October 7, 2015 meetings – **Action**

Director Kruljac made a motion to approve the minutes of the October 7, 2015 meeting. Director Finn seconded the motion. The motion passed and the minutes were approved

- b. Financial reports – **Action**

Director Finn made a motion to accept the Financial Report as presented. Director Stober seconded the motion. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

- a. Department Issues

Chief Mulas presented on the MSR meeting he attended and the MSR progress. Discussion of amount of money needed and proposed uses of the funds were key subjects along with collaboration between districts.

The discussion as to the status of the District's Annexation proposal will be addressed in the future.

- b. Department activities

Assistant Chief Mulas advised the Board that the Volunteers will be putting up Christmas lights at the station and that the annual Christmas party is the second Saturday in December.

5. OLD BUSINESS

- a. Facilities Committee (Petersen)

Director Petersen advised the Board that the Stripe and Seal has been completed and the Genset has been serviced. He also advised that Michael O'Leary is painting the tower for \$1,600. The ivy has been removed and the area around the water tanks cleaned.

Captain Garner will be placing the insulation on the pipes next week.

Director Petersen will inspect the floors at both Stations 1 & 2 to see if they need maintenance.

b. Budget Committee (Kruljac)

Director Kruljac presented an overview of the financials in relationship to the budget.

c. Legislative Committee (Stober)

Director Stober reported on current legislative issues affecting the Fire Districts.

d. Outreach Committee (Finn)

Director Finn advised the Board that in September the Volunteers presented Ron Rodgers of Broadway Market a plaque thanking him for his support of the District.

Director Finn will compose a letter thanking the volunteers for their support of and donation to the employees of Calfire who lost their homes in the Valley Fire.

e. Policy and Procedure Committee (Loveless)

Director Loveless advised the Board that the Policy and Procedure committee was meeting in the morning with Jim Galli to continue on the Manual.

f. SCFDA Proposal update (Loveless)

Director Loveless advised the board that the proposal is a work in progress.

g. SCERA Retirement Application (Loveless)

The County is working on their actuarial.

6. NEW BUSINESS

a. Staffing Proposal (Committee)

Director Finn gave the Board a copy of the Pay Structure Worksheet and advised them it is a work in progress and that the staffing committee and Jim Galli will be meeting to establish a staffing plan that would be best for the Department.

b. Personal Contract / Stipend - Jim Galli (Loveless)

Director Loveless will be meeting with Chief Mulas and Assistant Chief Mulas to review a contract and pay structure for Jim Galli and will present it to the Board at the next meeting.

c. Employee 401 account (Stober)

Director Stober had nothing to report at this time.

d. LAFCO Representative Position (Loveless)

Director Loveless shared a letter from LAFCO advising of a position opening at LAFCO for which a member of a Special District needs to fill. They are accepting applications.

7. CLOSED SESSION (Personnel Review)

There was no closed session.

8. ANOUNCEMENTS / GOOD of the ORDER

Director Loveless advised the Board that he is in the process of drafting the contracts for the District Accountants and will be prepared for the next meeting.

9. ADJOURNMENT.

Director Kruljac made the motion to adjourn at 8:45PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next meeting scheduled for December 2, 2015

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