



SCHELL-VISTA FIRE PROTECTION DISTRICT

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MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: July 6, 2016
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Kruljac called the meeting to order at 7:00. Directors Ernie Loveless, Joe Petersen, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. Chief Ray Mulas, Captain Matt Garner, Jim Galli and District Accounts Stacie MCCambridge and Robin Woods were also present

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

- a. Approval of minutes from the June 1, 2016 meeting- **Action**

Director Loveless made a motion to approve the minutes of the June 1, 2016 meeting. There were no comments. Director Petersen seconded the motion. The motion passed and the minutes were approved

- b. Financial reports - **Action**

Director Stober made a motion to accept the Financial Report as presented. Director Finn seconded the motion. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

- a. Department Issues

Chief Mulas advised the Board that he attended a meeting to see what the Sonoma and Glen Ellen Departments were doing to work together. Next week he will attend the Advisory meeting.

- b. Department activities

The Volunteers are still looking for help with the Chicken BBQ. He asked that the Commissioners attend to meet the public and help with clearing tables.

- c. New Employee Application Process

Jim Galli explained the process:

1. The job announcement has gone out, is on the District website, and has been sent to the adjacent counties.
2. The fact sheet is on the website along with the application

3. Starting Monday, July 11, at 9AM applications will be accepted until Tuesday at 5PM or until 30 applications had been received.
4. The top 10 applicants based on time of application received along with accuracy of application.
5. Those 10 will be interviewed by a compiled panel of outside professionals from other Districts. They will choose the top 4 candidates to be interviewed with Chief Ray Mulas and Assistant Chief Mike Mulas.
6. One a candidate is chosen, they will be given a tentative offer and be sent for a physical and a background check will be done.

Captain Garner has been approved as the Custodial of Record for Live Scan. He is in the process of getting the district set up for the process. He is waiting for our "Welcome Package" and needs to sign up with the DOJ.

5. OLD BUSINESS

- a. Facilities Committee (Petersen)

Director Petersen had nothing to report.

- b. Budget Committee (Kruljac)

Director Kruljac presented a review of the Budget to the Board.

- c. Legislative Committee (Stober)

Director Stober explained a new law effective July 1, 2016, SB 272 requiring local agencies to create catalogs of all enterprise systems that store information about the public, and to post this catalog on their websites. The District Accountants advised the Board that this information has been added to the District website on the Board page with the Minutes and Agendas.

- d. Outreach Committee (Finn)

Director Finn wanted to make sure that the Volunteers knew to let him and the other Directors know what they can do to help with the Chicken BBQ.

6. NEW BUSINESS

- a. Annexation

Director Loveless explained where the District is in its application for Annexation. A letter has been sent to the Board of Supervisors and the County asking for a meeting to address the Tax Share Agreement. This has to be done before LAFCO will accept the application. Director Loveless presented a deadline of the 26th in order to have the agreement information for the August Board meeting.

As for the Sphere of Influence, Director Loveless recommended that we cancel the process since there is not full support from the County Board of Supervisors and since the area marked for the change consists of different Zones (9 & 3) it will change the "Regional Process". Director Loveless said that he LAFCO Board Chair agrees.

Director Loveless made the motion to drop the Sphere of Influence change to go into Lakeville and put 100% of the District's time into the original Annexation plan. Director Petersen seconded the motion. There were no comments. The motion passed unanimously

- b. 2016 Goals

Table at this time.

c. CALPERS contract and Resolution

Jim Galli advised the Board that CALpers is sending him the packet with the resolutions and forms to be completed. The Resolutions will be presented to the Board for review and approval. The contract effective date is August 15, 2016.

d. Pension Benefit Changes/Government Code

Table at this time.

e. LAFCO Vote

Director Loveless explained that there is another opening on the LAFCO Board. There are 5 applicants and the District needs to vote on one. Director Loveless reviewed each applicant's application. Director Loveless made the motion for the District to vote for Tamara Davis from the Marin Mosquito District. Director Kruljac seconded the motion. There were no comments. The motion passed unanimously.

7. CLOSED SESSION (Personnel Review)

There was no closed session.

8. ANOUNCEMENTS / GOOD of the ORDER

Director Kruljac explained that there is a need for a Special Meeting concerning CALpers on July 15. The meeting was set for 8AM on July 15.

Director Kruljac asked each Board Member to make a list of their position and committee's duties to review at a future Board meeting.

Due to conflicts in schedules, the August Board Meeting will be held on the second Wednesday, August 10.

9. ADJOURNMENT.

Director Loveless made the motion to adjourn at 8:45PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is August 10, 2016.