



SCHELL-VISTA FIRE PROTECTION DISTRICT

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MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: January 11, 2016
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Due to flooding, the meeting was moved to Station 2 1250 E Napa Street. Director Kruljac called the meeting to order at 7:00 at Station2. Directors Ernie Loveless, Joe Petersen, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. District Accounts Stacie MCCambridge and Robin Woods were also present. Chief Ray Mulas was absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

- a. Approval of minutes from the December 7, 2016 meeting- **Action**

Director Stober made a motion to approve the minutes of the December 7, 2016 meeting. There were no comments. Director Petersen seconded the motion. The motion passed unanimously and the minutes were approved

- b. Review of the January Financial Report. **Action**

Director Finn made a motion to accept the Financial Report as presented. Director Stober seconded the motion. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

Due to the absence of Chief Mulas, there was nothing to report.

5. OLD BUSINESS

- a. Facilities Committee (Petersen)

Director Petersen is going to check the outside lights and the lobby lights over the administrative desk at Station 1 to see if they are in need of repair.

- b. Budget Committee (Kruljac)

- c. Director Kruljac reviewed the Budget versus actual expenses with the Board. The Department is staying within the budget.

- d. Legislative Committee (Stober)

Nothing to report.

e. Outreach Committee (Finn)

Director Finn sent pictures to Robin Woods to add to the website. This will be done when the District's website developer returns from vacation.

Director Finn will write letters from the Board congratulation Steve Akre for his promotion at Sonoma Valley Fire, Congratulating Mark Freeman of Sonoma Valley Fire for his retirement, and welcoming Tony Anderson back to work at the department.

6. NEW BUSINESS

a. Annexation

Director Loveless advised the Board that the Department has a tax share agreement giving us 100% of the taxes. It needs to be signed by the County and then sent to the Board of Supervisors for approval. This is scheduled for January 24th. The Application will then go to LAFCO. It may go on the February agenda at LAFCO. Once LAFCO reviews and approves the application, it will go back to the Board of Directors for formal approval.

b. 2017 Goals

Following are a list of goals that the Board developed by the Board:

1. Annexation-Completion
2. Staffing- Is there adequate staffing for the District?
3. Fire Prevention Contract (What is covered by the contract and the scheduled dates)
4. Area Survey- Review of New Area and way of accessing. A "plan of attack" or emergencies.
5. Financial Needs
6. Income (Future Property Assessments)
7. Chief's Annual Report for the District and the Assessment- Establish and end of the year program assessment and staffing review yearly.
8. SVFPD Information Sheet and Fire Protection Brochure for Distribution.

c. Job Descriptions (Responsibilities per Board Member Assignments)

Table

7. CLOSED SESSION (Personnel Review)

There was no closes session

8. ANOUNCEMENTS / GOOD of the ORDER

Stacie McCambridge shared that other departments are putting together a training on FLSA and wanted to know the Departments interest. She was directed to discuss this further with Project Manager Jim Galli.

The Sonoma County Fire Fighter Association Meeting is January 26, 2017. Information was distributed and the Directors signed up if going.

9. ADJOURNMENT.

Director Stober made the motion to adjourn at 8:30 PM. Director Loveless seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is February 1, 2017