



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, August 11, 2021

(Due to conflicts in schedules, the SVFPD changed the date of the meeting to the second Wednesday to establish the required quorum.)

Time: 7:00 PM

Location: 22950 Broadway-Station#1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Finn called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, and Hal Stober were present. A quorum was met. Also present were District Account Stacie McCambridge and Clerk of the Board Robin Woods.

Director Ernie Loveless and Chief Ray Mulas were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda

4. CONSENT CALENDAR

a. Approval of minutes from the July 7, 2021, meeting- **Discussion and Action**

Director Kruljac made a motion to approve the minutes of the July 7, 2021. The request for public comments was made. There were no public comments. Director Stober seconded the motion. The motion passed, and the minutes were approved

b. Review of the August Accountants Report- **Discussion and Action** -Review and approve the FYE 2021 Financials.

Director Kruljac made a motion to accept the Financial Report for August 2021 as presented. The request for public comments was made. There were no public comments. Director Petersen seconded the motion. The motion passed, and the Financial Reports were approved



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5. CHIEFS' REPORT

Director Finn presented the following report from Chief Mulas:

1. Station # 2 now has computer and cable access for the crews when they have to relocate to there. Marin IT will be installing the old laptop at station #2, it will act just like a computer at station one. We are just waiting for a switch to arrive.
2. Chief Mulas has been toying with the idea of moving the reception area around to make room for two workstations. The first idea takes up way too much space and crowds the entry. He am going back to the drawing board with a second idea for the company (Thrope Group) that we are working with.
3. Request for Special Equipment Purchases. During the " 2020 Fire Season" the district netted \$197,275.97 from engine income through out of county strike teams, Cal Fire station coverage and vehicle rental for overhead personnel. All moneys that were received covered our labor costs, any damaged equipment and our administrative fees. Also, Special Project Manager Jim Galli has received a FEMA and CalOES grant for the "2020" Fire Season Extra Staffing during extreme fire weather conditions. After covering the labor expenses, the District netted \$50,000. in administrative fees. Chief Mulas' request is to spend some of these funds for equipment to enhance our suppression and rescue efforts without taxing our Fire Equipment line item, or protective equipment line. Chief Mulas is hoping these funds can come out of the unassigned fund balance.

Below is a list of the requested purchases.

1. Rescue Rope add on. L.N. Curtis \$ 3000.
 2. 7-Metro Nozzles, 9-1.5" shutoff w/ 13/8' waterway,6- Snap Tite 50' attack hose
L.N. Curtis \$ 9000
 3. 6- Complete sets of turnouts so we have spares at all times.
L.N. Curtis \$ 20,000
 4. 6- Fire Hooks 6', 30" Pro Bar, 2-Lock Slot 8 axe w/ fiberglass handle, Ironslok Kit,4-Black strap handleok
L.N. Curtis \$900.00
Total \$32,900
4. Director Finn briefed the Board on the FEMA report.
 5. The District is changing the drinking fountain in the hallway to a hands free, water bottle filling station w/ filter and Covid compliant. this unit has been ordered and will take ten weeks to arrive.



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Following the report, Director Finn asked the Board to consider the Chief's recommendation for expenses in the amount of \$32,900. He opened the floor for public comment. No comments were made.

Director Kruljac made the motion to approve the purchases listed above in the total of \$32,900. Director Stober seconded the motion. The motion passed with a vote of 4-Ayes, 0-Noes, and 1-Absent.

4. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

Nothing to report

b. Budget Committee (Kruljac)

The proposed Final Budget will be presented to the Board at the September Board Meeting.

c. Legislative Committee (Stober)

Nothing to report.

d. Outreach Committee (Loveless)

Nothing to report.

5. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. 2018/2019-01 Tax Measure review.

Robin Woods presented the Board with the year end report. \$739,468.52 was collected in Tax revenue and 100% was spent on costs of labor. There was a zero-balance left in the fund at the end of the year.

b. Computer and administrative workstation upgrades.

This is a work in progress. More will be reported at future meetings.

c. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2021/2022 tax year.
January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate



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March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date.

6. CLOSED SESSION

Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board Action/Public Comment/Motion/BOD Vote

7. ANNOUNCEMENTS/GOOD of the ORDER

8. ADJOURNMENT

Next scheduled meeting is September 1, 2021

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment .