



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Monday, December 5, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Guests Attorney Bill Adams, Captain John Bragg, Engineer Kevin Plume, firefighters Johnny Velasquez and Mickey Breen were also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the November 2, 2022, meeting- **Discussion and Action**

Director Loveless introduced the November 2 Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Finn made a motion to approve the minutes of the minutes of the November 2, 2022, meeting. Director Stober seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-4 Noes -0 Absent- 1 (Mindy Neves was absent for the vote)

b. Approval of the minutes from the November 10, 2022, Special meeting-**Discussion and Action**

Director Loveless introduced the November 10th Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Stober made a motion to approve the minutes of the minutes of the November 10, 2022, special meeting. Director Kruljac seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-4 Noes -0 Absent- 1 (Mindy Neves was absent for the vote)



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c. Review of the December's Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Finn made a motion to accept the Financial Report for December 2022 as presented. Director Kruljac seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-4 Noes -0 Absent- 1 (Mindy Neves was absent for the vote)

5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

- 1. The District should be hearing soon on the Sonoma County Office Of Emergency Services sign grant.*
- 2. The Gericke Road Fire Safe Council completed their vegetation management detail about two weeks ago. The company hired to do the clearing did a fine job of opening the canopy and widening the clearance along the roadway. We will be meeting with the Norrbom Road group after the first of the year to help them get started organizing their Fire Safe Council.*
- 3. The Image Trend program will up and running by the first of the year with Engine Company Inspections following.*
- 4. I have some personnel researching the measure X tax on some properties in the district, and they are finding that some buildings are not being taxed or not being taxed the proper amount. Also, Special Project Manager Jim Gali is looking into a True Up of the district.*
- 5. We are going to evaluate the parking lot lights because some of them are out. Rather than replacing the old bulbs, we may go with LED. More information to follow.*
- 6. Christmas Dinner will be at the raceway.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Neves)

Director Neves met with Captain Garner and toured the facility and discussed what needs to be done. This will be a continuing discussion in the next Board meeting.



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b. Budget Committee (Kruljac)

Director Kruljac reviewed the budget versus actual expenses with the Board.

c. Legislative Committee (Finn)

Nothing to report at this time.

d. Outreach Committee (Stober)

Nothing to discuss at this time.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Consideration and Approval of Resolution 2022-0004, **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT CALLING A SPECIAL ELECTION FOR TUESDAY, MARCH 7, 2023, ON AN ORDINANCE (2023-01) RATIFYING THE DISTRICT'S APPROPRIATIONS LIMIT FOR THE MAXIMUM PERIOD ALLOWED BY LAW (FOUR YEARS) TO ALLOW THE USE OF ALL PROCEEDS OF THE DISTRICT'S CURRENT SPECIAL TAX, and Public Meeting.**

1. Introduction

Attorney Bill Adams introduced and provided information regarding the Resolution and Measure X and Measure O to the Board. He also explained the Deadlines we needed to meet to put the Ordinance on the March election.

Director Kruljac informed the Board that the County requested that the District Host the County Election at the District's facility for the March 7, 2023, Election by allowing a Drop off Box to be installed and allowing the county to set up an in person vote center. Director Loveless opened the floor to questions and discussion.

Director Kruljac made the motion to allow the county to use the facility for the March 7, 2023, election. Director Neves seconded the motion Director Loveless requested a vote. The motion passed with the following vote:

AYES- 5 NOES- 0 Abstain-0 Absent- 0

2. Public Hearing

Chair of the Board, Ernie Loveless, opened a public hearing at 7:42 PM to discuss Resolution No 2022-0004, Ratifying the District's Appropriation Limits for 4 years, and Ordinance 2023-01.

There were no public comments or discussion.

Director closed the public meeting at 7:44 PM.



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3. Action

Director Kruljac made the motion that the District adopt Resolution 2022-0004 to Ratifying the District's Appropriation Limits for 4 years. Director Finn seconded the motion. Director Loveless opened the floor for further discussion or questions. Let the record reflect that there were none. Director Loveless requested a vote. The motion passed with the following vote:
AYES- 5 NOES- 0 Abstain-0 Absent- 0

b. On Air Presentation- Feasibility and Proposal- **Discussion and Action**

Director Kruljac updated the Board regarding the On Air proposal. Peter Hilliard has completed the onsite inspection. He will present a proposal to the Board in January.

c. Legal Counsel Contract Review

Table to January. Possibly in a Closed Session meeting.

d. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April-Conduct Public Hearing
May-Allow time for property owner appeals of the tax levy
June-Approval of the District Preliminary Budget
July-Approval of the Distract Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)



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8. CLOSED SESSION

There was no closed session.

9. ANNOUNCEMENTS/GOOD of the ORDER

No announcements were made.

10. ADJOURNMENT

Director Finn made the motion to adjourn at 8:30. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting January 4, 2022

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.