



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, September 7, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas and Clerk of the Board Robin Woods. Guest Peter Hilliard, Principal, On Air, LLC was in attendance. District Accountant Stacie McCambridge was absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The Board agreed to move the first from new business, *On Air Presentation*, to the beginning of the agenda to accommodate guest presenter, Peter Hilliard's schedule.

4. CONSENT CALENDAR

a. Approval of minutes from the August 3, 2022, meeting- **Discussion and Action**

Director Loveless introduced the August Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Kruljac made a motion to approve the minutes of the minutes of the August 3, 2022, meeting. Director Stober seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-5 Noes - 0 Absent-0

b. Review of the September Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for September 2022 as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by b the following vote: Ayes-5 Noes - 0 Absent-0



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

c. FYE 2022 Financials - **Review, Discussion, and Action**

Clerk of the Board, Robin Woods, introduced the FYE 2022 Financials. Director Loveless opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the year end financials as presented. Director Stober seconded the motion. The motion passed, and the Financials were approved by the following vote: Ayes-5 Noes - 0 Absent-0

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

1. *Fuel tank is complete and operational; the project was over budget do to some changes and improvement to the surrounding areas.*
2. *Met with the Mission Highland group and Battalion Chief Bangerel nothing new to report.*
3. *Met with the Chairman of the Ranch Board of Directors and two new Property owners regarding the " Fire Safe Standards " of Sonoma County and the Ranch's regulations regarding preventative fire measures.*
4. *The Plymovent system is currently being installed at Station One and is completed at Station Two. Engineer Kevin Plume is doing a wonderful job working with the contractor and keeping me informed of progress and decisions that need to be made.*
5. *At the Sonoma County Fire Chiefs meeting there was discussion about the sales tax again and doing another poll.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Review Board Member Committee Assignments

The Board reviewed committee assignments and were set as follows:

Facilities Committee-Mindy Neves
Budget Committee – Bob Kruljac
Legislative Committee-Ken Finn
Outreach Committee-Hal Stober

b. Facilities Committee

There was nothing to report.

c. Budget Committee (Kruljac)

Director Kruljac updated the board on the budget vs actual expenses. A Budget committee meeting was set to complete the final budget to present to the Board at the October meeting.



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

d. Legislative Committee

Nothing to report

e. Outreach Committee

Director Loveless updated the board on the newsletter. He will receive the draft to review.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. On Air Presentation- Introduction, Feasibility and Proposal- for a communication Tower at station 2.

Peter Hilliard, Principal of On Air, provided the Board with options and feasibility of adding a Communication tower at station 2. The Board will review the information provided and continue discussion at the October meeting.

b. Ordinance No 2022-08-02

Director Loveless updated the Board on the error on the election ballot regarding the tax Measure, Measure O. He is in communication with the District Attorney and the registrar of Voters and will update the Board at the next meeting.

c. Strategic Planning-Continuing Discussion

Tabled

d. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

Nov-2022 Parcel Tax measure on General Election Ballot

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit Resolution sent to the County.

2022- FY 2022-2023 final year of current parcel tax; therefore, renewal should be on Nov 2022 general election ballot. Following are key dates:



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

Fri., Aug. 12, 2022 (88 days before Election Day): Governing bodies must file a measure in the ROV office so that it appears on the Nov. 2022 Election ballot

· **Mon., Aug. 15, 2022 (85 days before Election Day): Measure letters assigned by ROV office**

· **Wed., Aug. 17, 2022 (83 days before Election Day): Last day to amend or withdraw a measure**

· **Fri., Aug. 19, 2022 (81 days before Election Day): Arguments are due**

· **Fri., Aug. 19, 2022 (81 days before Election Day): County Counsel must provide ROV office with impartial analyses of ballot measures**

· **Fri., Aug. 26, 2022 (74 days before Election Day): Rebuttals are due (only if opposing arguments have already been filed)**

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(2022- Joe Petersen and Bob Kruljac term end 12/2022)

2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. CLOSED SESSION

There was no closed session.

9. ANNOUNCEMENTS/GOOD of the ORDER

The Board was updated on a dinner for retired Board member Joe Petersen.

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 8:35PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is October 5, 2022.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment