



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING AGENDA Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, November 6, 2024

Time: 7:00 PM

Location: 22950 Broadway-Station #1

(This agenda is posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950)

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

2. PUBLIC COMMENT PERIOD

(At this time, members of the public may comment on any item not appearing on the agenda. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors)

3. AGENDA ADJUSTMENTS AND CONSENT

4. CONSENT CALENDAR

- a. Approval of minutes from the October 2, 2024, Regular Meeting- **Discussion and Action**
- b. Review of the November Accountant's Report-**Discussion and Action**

5. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Reports-**Discussions & Possible Actions**
 1. Facilities Committee (Neves)
 2. Budget Committee (Kruljac)
 3. Legislative Committee (Finn)
 4. Outreach Committee (Loveless)

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Cell Tower- **Review**
 1. Update Tower at Station 2
 2. Update Tower at Station 1
- b. Strike Team and Racetrack Revenue - **Review**
- c. Bilingual Policy 1047-**Discussion and Action**



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- d. Solar Credit Update-**Discussion and Action**
- e. Review of New Hire Process-**Discussion and Possible Action**
- f. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024-Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

9. ADJOURMENT

Next scheduled meeting is December 4, 2024

If applicable, Board meeting documents are available to review prior to the meeting on the District Website, www.schellvistafire.org or at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment



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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, October 2, 2024

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Ken Finn, Ernie Loveless, and Hal Stober were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, and Firefighters Matt Garner, Sean Witherell, Johnny Valesquez, Jayden Filippi, Humberto Botello, and Lincoln Reiter.

Directors Mindy Neves and Bob Kruljac were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The agenda was accepted as presented.

4. CONSENT CALENDAR

a. Approval of minutes from the September 4, 2024, Regular Meeting- **Discussion and Action**

Director Finn introduced the September 4, 2024, minutes and opened the floor for questions, discussion, and public comments. Director Loveless advised the Board that the volunteer stipends were omitted from the list in the minutes, new business #10. The Clerk of the Board agreed to correct the minutes to reflect the full list.

Director Loveless made a motion to approve the minutes of the September 4, 2024, meeting with the addition of the complete stipend list. Director Stober seconded the motion. The motion passed, and the Minutes were approved by the following vote:
Ayes-3 Noes-0 Absent-2

b. Review of the October Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Loveless made the motion to accept the Accountant's Report for October 2024, as presented. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved by the following vote:

Ayes-3 Noes-0 Absent-2



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5. CHIEFS' REPORT

Chief Mulas presented to following report to the Board"

1. The final stages of REDCOM's transition from AMR to the governing JPA is moving forward. There have been interviews with additional dispatchers along with some potential policy changes. AMR's final day at dispatch is October 8th, and the new governing body will take over with some of the personnel becoming employees of the JPA. As it stands now each jurisdiction will have to cover the first two quarters of the years dispatch cost. For us we already have that included in our budget.

2. Our solar panels are up and running, however we have not met with Justin to set up the ability to monitor the power output. Also, I would suggest that we look into a contract for cleaning the panels on a regular basis due to the amount of dust that will accumulate on the panels. Solar Craft offers a service that will clean the panels with equipment that offers gentle and ecological cleaning technique suitable for solar panels. (Clerk Woods agreed to review the SolarCraft contract to see if cleaning was included)

3. We have eight candidates for the firefighter positions that will go through oral and skills testing on the 29th of October and Chiefs interviews on the 31st of October. The actual start date has yet to be determined.

4. I have approved a Training Request from one of our volunteers for Peer Support Training. This individual has a College degree and a master's degree in Mental Health and would be a great asset to our Health and Wellness program. This individual would also be involved with groups in the county providing counseling and like services to our firefighting Personnel.

5. Board Policy Manual (Chief Mulas verified that the directors received copies)

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-Discussions & Possible Actions

1. Facilities Committee (Neves)

Chief Mulas informed the Board that they are reviewing landscaping options for the area around the sign and island area in parking lot that are more environmentally friendly.

Chief Mulas is working to have some of the cracks in the parking area resealed this year.

2. Budget Committee (Kruljac)

a. County Report of Estimated Prop 13 Tax Report

Clerk of the Board Robin Woods shared the county's estimate of \$1,397,039 in Prop 13 tax revenue for fiscal year 2024-25.



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3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Loveless)

Nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Cell Tower- **Review**

1. Update Tower at Station 2

Nothing new to report.

2. Update Tower at Station 1

Nothing new to report.

b. Resolution 2024-006 Approving the Department of Forestry and Fire Protection Agreement, 7GH24090- **Discussion and Action**

Captain Matt Garner explained Resolution 2024-006 to the Board and answered any questions. Director Finn presented Resolution No 2024-006 Approving the Department of Forestry and Fire Protection Agreement, 7GH24090. The floor was opened for questions and public comments. Let the record reflect there were none. Director Stober moved for its adoption. Director Loveless seconded the motion. The motion was adopted by the following votes:

Ken Finn- Aye
Hal Stober- Aye
Mindy Neves- Absent
Bob Kruljac- Absent
Ernie Loveless- Aye

c. Appointed Board of Directors *Certificate of Appointment In-lieu of Election and Oath of Office*- **Discussion and Action**

Directors Kenneth Finn was sworn into office by Director Ernie Loveless. Directors Hal Stober, and Ernie Loveless were sworn in to office by Director Finn.

d. Bilingual Policy 1047- **Discussion and Action**

Chief Mulas reviewed the Policy with the Board. He is going to review an annual testing policy and update and bring The policy back to the Board for further review.



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- e. CalPERS Review Unfunded Liability and 2025-26 Prepayment amount and Employer Cost Rate, and 2025-2026-Discussion and Action

The Board reviewed the Unfunded Liability Invoice for 2025-26. After reviewing the payment options the following motion was made:

Director Loveless made the motion to pay the CalPERS Unfunded Liability Invoice for FY 2025-26 in order to save money, to pay it in one payment instead of monthly installments. Director Finn opened the floor to questions and discussion. There was none. Director Stober second the motion. Director Finn called for a vote, and the motion passed with the following vote:

Ayes - 3 Noes- 0 Absent-3

Clerk of the Board Robin Woods advised the Board of the new Employer contribution rate for 2025-26 of 14.96%, an increase from 14.725 for 2024-25.

- f. Calendar Review (Robin)

Clerk of the Board Woods reviewed the calendar with the Board.

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February-Request the Parcel Report from the county using the preliminary rate.

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April/May-Conduct Public Hearing

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Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

Nothing to report.



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9. ADJOURMENT

Director Finn asked to close the meeting in memory of Buck Sangiacomo. Director Stober made the motion to adjourn the meeting in Buck's memory at 7:51 PM. Director Loveless seconded the motion. The motion passed and the meeting was adjourned.

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DISTRICT ACCOUNTANT'S REPORT TO THE BOARD OF DIRECTORS

November 6, 2024

STANDARD MONTHLY REPORTING

1. District Financials:

a) Expense Statements.

b) Copies of the Bank Statements reflecting the reconciliation with the Financial Statements.

c) Copies of the Accounts Payable Report reconciled to the Balance Sheet.

d) List of all Cash transactions by Bank account attached to the bank statement (Detail of all monies in and out.)

e) Fiscal Summary:

Payables submitted to the Chief and Directors for approval for the month of September 2024:

- Payables/Checks in the amount of \$28,970.02.
- Payroll Expenses in the amount of \$216,461.43.

Bank Account Balances as of September 2024:

- Exchange Bank Checking Account \$157,515.24.
- Exchange Bank Money Market Account \$2,813,552.36.
- Exchange Bank Payroll Account \$81,448.08.

f) Owed to District:

- Toll Fire - \$5,901.75
- OES Reimbursement for Fuel/Food - \$384.06
- Point - \$31,302.60
- Sites- \$40,031.00
- Boyes - \$8,662.00
- Line - \$56,698.00
- Bridge - \$81,775.00

Schell-Vista Fire Protection District

Balance Sheet

As of September 30, 2024

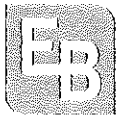
	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
723005 Exch Bank Chk 1140052562	157,515.24
723010 Exchange Money Mkt 2554	2,813,552.36
723012 Exch Bank Payroll 45810	81,448.08
723015 Operating	0.00
723106 Building Fund	0.00
723200 West America Payroll Acc	0.00
Total Bank Accounts	\$3,052,515.68
Accounts Receivable	
1200 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1250 A/R Due from Other Gov't	20,000.00
1333 DUE FROM STAFF TO DISTRICT	0.00
1499 Undeposited Funds	0.00
Total Other Current Assets	\$20,000.00
Total Current Assets	\$3,072,515.68
Fixed Assets	
1500 Fixed Assets	
1505 Land	283,505.00
1510 Building	4,740,607.95
1520 Equipment	4,118,988.78
1570 Accumulated Depreciation	-5,125,680.32
999 Undistribute	0.00
Total 1500 Fixed Assets	4,017,421.41
Total Fixed Assets	\$4,017,421.41
Other Assets	
1900 Deferred Outflow	215,559.00
Total Other Assets	\$215,559.00
TOTAL ASSETS	\$7,305,496.09

Schell-Vista Fire Protection District

Balance Sheet

As of September 30, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	9,199.15
Total Accounts Payable	\$9,199.15
Other Current Liabilities	
2100 Payroll Liabilities	88,469.91
2105 Payroll Tax Liability	0.00
2200 Due to Calpers	5,130.17
2220 Due to 401K	0.00
2225 Child Support	0.00
2230 Due to IRS Garnishment	0.00
2240 Union Dues	325.00
2250 Due to FR TX BD Ganshment	0.00
Total 2100 Payroll Liabilities	93,925.08
2200 Compensated Absences	182,728.48
2275 Due to Bond Account	0.00
2285 Depo Fees paid Dist in Err	275.00
2300 Capital Leases	0.00
Total Other Current Liabilities	\$276,928.56
Total Current Liabilities	\$286,127.71
Long-Term Liabilities	
2800 Net Pension Liability	137,933.00
2900 Deferred Inflow	314,334.00
Total Long-Term Liabilities	\$452,267.00
Total Liabilities	\$738,394.71
Equity	
3000 Opening Bal Equity	193,465.53
3050 Net InvesCapital Assets	4,032,591.00
3900 Fund Balance Unreserved	2,927,551.05
Net Income	-586,506.20
Total Equity	\$6,567,101.38
TOTAL LIABILITIES AND EQUITY	\$7,305,496.09



**Exchange
Bank**



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00016161-0036961-0001-0002-MIMR8010390930246597

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

Last statement: August 31, 2024
This statement: September 30, 2024
Total days in statement period: 30

Page 1 of 2
XXXXXX2562
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2562	Beginning balance	\$128,856.75
Avg collected balance	\$153,938	Total additions	100,012.83
Interest paid year to date	\$145.41	Total subtractions	101,393.39
		Ending balance	\$127,476.19

+ 39,039.05
\$157,515.24

CHECKS

Number	Date	Amount	Number	Date	Amount
9969	09-10	8,589.33	9994	09-13	211.00
9973 *	09-04	198.34	9997 *	09-24	417.49
9975 *	09-03	15.00	9998	09-26	38.41
9978 *	09-10	1,681.85	9999	09-19	39,217.71
9979	09-11	235.00	10000	09-20	4,857.00
9980	09-10	1,188.14	10001	09-26	240.00
9981	09-10	209.36	10002	09-19	1,871.25
9982	09-10	452.99	10003	09-23	25.00
9983	09-09	27.39	10004	09-23	2,824.00
9984	09-10	90.00	10005	09-20	35.02
9985	09-11	116.25	10006	09-23	942.89
9986	09-10	472.94	10007	09-18	66.86
9987	09-10	200.00	10009 *	09-23	257.04
9988	09-10	946.30	10010	09-19	761.25
9989	09-12	2,770.65	10011	09-23	1,030.93
9990	09-10	554.35	10012	09-24	517.68
9991	09-10	7,170.40	10013	09-24	1,388.82
9992	09-13	903.61			
9993	09-10	201.00			

* Skip in check sequence

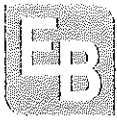


**Schell-Vista Fire Protection District
Transaction Report**

September 1-30, 2024

Date	Num	Name	Memo/Description	Account	Amount
723005 Exch Bank Chk 1140052562					
09/04/2024	9979	Adaptive Pest Control, Inc.	4977 and 4978	Accounts Payable	\$ 235.00
09/04/2024	9980	Blowell Consulting Serv, Inc	1504	Accounts Payable	\$ 1,188.14
09/04/2024	9981	Calumet Branded Products	104634	Accounts Payable	\$ 209.35
09/04/2024	9982	Comcast		Accounts Payable	\$ 452.99
09/04/2024	9983	Friedman's Home Improvement	0006465	Accounts Payable	\$ 27.39
09/04/2024	9984	HCC Surety Group	100416010	Accounts Payable	\$ 90.00
09/04/2024	9985	Jerry & Don's Yager Pump Well Service	02-SH9353	Accounts Payable	\$ 116.25
09/04/2024	9986	L. N. Curtis & Sons	C38390	Accounts Payable	\$ 472.94
09/04/2024	9987	Marin IT, Inc.		Accounts Payable	\$ 200.00
09/04/2024	9988	Munoz Payroll Services		Accounts Payable	\$ 946.30
09/04/2024	9989	PG&E	98362714944-9	Accounts Payable	\$ 2,770.65
09/04/2024	9990	Recology Sonoma Marin		Accounts Payable	\$ 554.35
09/04/2024	9991	SolarCraff		Accounts Payable	\$ 7,170.40
09/04/2024	9992	USBank (Cal Cards)	4886 9145 5551 1051	Accounts Payable	\$ 903.61
09/04/2024	9993	William L Adams PC		Accounts Payable	\$ 201.00
09/04/2024	9994	California State Disbursement Unit	H Botello/FL 19-01487 Case 200000000841568	Accounts Payable	\$ 211.00
09/04/2024	9995	Kevin Plume		Accounts Payable	\$ 780.00
09/07/2024	EFT	CalPERS	2285538681	Accounts Payable	\$ 10,334.07
09/09/2024			Transfer to Checking	723010 Exchange Money Mkt 2554	\$ 100,000.00
09/11/2024	9996	Bonneau's	27687	Accounts Payable	\$ 133.99
09/11/2024	9997	Choice Builder	B06253	Accounts Payable	\$ 417.49
09/11/2024	9998	Cintas Corporation	10042026	Accounts Payable	\$ 38.41
09/11/2024	9999	FRMS	SCF1001 52 - Schell-Vista Fire Protection District	Accounts Payable	\$ 39,217.71
09/11/2024	10000	George Petersen Insurance Agency	SCHEFFD-02	Accounts Payable	\$ 4,857.00
09/11/2024	10001	Jones Garage Door Co., Inc.		Accounts Payable	\$ 240.00
09/11/2024	10002	Marin IT, Inc.		Accounts Payable	\$ 1,871.25
09/11/2024	10003	Santa Rosa Uniform & Career Apparel		Accounts Payable	\$ 25.00
09/11/2024	10004	Spiffy's Building Maintenance		Accounts Payable	\$ 2,824.00
09/15/2024	10005	City of Sonoma	008676-000	Accounts Payable	\$ 35.02
09/15/2024	10006	Comcast		Accounts Payable	\$ 942.89
09/15/2024	10007	Friedman's Home Improvement	0006465	Accounts Payable	\$ 66.86
09/15/2024	10008	Kevin Plume		Accounts Payable	\$ 390.00
09/15/2024	10009	Larsengines	19179	Accounts Payable	\$ 257.04
09/15/2024	10010	Marin IT, Inc.		Accounts Payable	\$ 761.25
09/15/2024	10011	Santa Rosa Uniform & Career Apparel		Accounts Payable	\$ 1,030.93
09/15/2024	10012	Vetizon Wireless	571618461-00001	Accounts Payable	\$ 517.68
09/15/2024	10013	Lexipol LLC		Accounts Payable	\$ 1,386.82
09/20/2024		CalICES	Sites Fire Strick Team U-20240130-SCH	2504 Strike Team CA Reimburse	\$ 40,031.00
09/22/2024	10014	David Taussig & Associates, Inc.	13-90263.000	Accounts Payable	\$ 1,630.10
09/23/2024	EFT	CalPERS	2285538681	Accounts Payable	\$ 10,334.07
09/27/2024	10015	AT&T		Accounts Payable	\$ 820.64
09/27/2024	10016	Culligan Water Co	17409	Accounts Payable	\$ 67.55

09/27/2024	10017	Exchange Bank (Ray's Card)	**** * 1904	Accounts Payable	\$	16.26
09/27/2024	10018	First National Bank (Ray)	**** * 6967	Accounts Payable	\$	15.00
09/27/2024	10019	Ricoh USA Int. TX	132899-1028154USC	Accounts Payable	\$	402.96
09/27/2024	10020	Sonoma Auto Parts	76200	Accounts Payable	\$	90.60
09/27/2024	10021	Steve Lanning Construction, Inc.		Accounts Payable	\$	3,389.00
09/30/2024	10022	Comcast		Accounts Payable	\$	138.07
09/30/2024	10023	Friedman's Home Improvement	0006465	Accounts Payable	\$	53.97
09/30/2024	10024	Kevin Plume		Accounts Payable	\$	390.00
09/30/2024	10025	Silverado Avionics		Accounts Payable	\$	1,454.68
09/30/2024	10026	Sonoma Auto Parts	76200	Accounts Payable	\$	101.04
09/30/2024	INTEREST	Interest Earned	Interest Earned	44003 Interest Earned Bank Acc	\$	12.83
Total for 723005 Exch Bank Chk T140652562					\$	39,261.20
					\$	39,261.20
Acctual Basis Tuesday, October 29, 2024 10:06 PM GMTZ						



Exchange Bank



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00008365-0012729-0001-0001-MIMR8010390930246597

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

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Page 1 of 1
XXXXXX2554
(0)

Direct inquiries to:
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P O Box 403
Santa Rosa CA 95402

Public Funds Money Market

Account number	XXXXXX2554	Beginning balance	\$3,011,761.13
Avg collected balance	\$2,865,094	Total additions	1,791.23
Interest paid year to date	\$18,429.16	Total subtractions	200,000.00
		Ending balance	\$2,813,552.36

DEBITS

Date	Description	Subtractions
09-09	Withdrawal	100,000.00
09-09	Withdrawal	100,000.00

CREDITS

Date	Description	Additions
09-30	Interest Payment	1,791.23

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
08-31	3,011,761.13	09-09	2,811,761.13	09-30	2,813,552.36

INTEREST INFORMATION

Annual percentage yield earned	0.77%
Interest-bearing days	30
Average balance for APY	\$2,865,094.46
Interest earned	\$1,791.23



Thank you for banking with Exchange Bank

Schell-Vista Fire Protection District

Transaction Report

September 2024

723010 Exchange Money Mkt 2554	Date	Num	Memo/Description	Split	Amount
	Beginning Balance				
	09/09/2024		Transfer to Checking	723005 Exch Bank Chk 1140052562	-100,000.00
	09/09/2024		Transfer to Payroll	723012 Exch Bank Payroll 45810	-100,000.00
	09/30/2024	INTEREST	Interest Earned	44000 Interest,4003 Interest Earned Bank Acc	1,791.23
Total for 723010 Exchange Money Mkt 2554					-\$ 198,208.77
TOTAL					-\$ 198,208.77



Exchange Bank



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00017486-0042261-0001-0002-MIMR8010390930246597

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This statement: September 30, 2024
Total days in statement period: 30

SCHELL-VISTA FIRE PROTECTION DISTRICT
PAYROLL
22950 BROADWAY
SONOMA CA 95476

Page 1 of 2
XXXXXX5810
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX5810	Beginning balance	\$116,386.14
Avg collected balance	\$110,246	Total additions	100,009.19
Interest paid year to date	\$99.52	Total subtractions	133,653.64
		Ending balance	\$82,741.69
			+ 12,936.61
			<u>\$ 81,448.08</u>

CHECKS

Number	Date	Amount	Number	Date	Amount
12739	09-26	59.10			
12744 *	09-10	1,919.25			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
09-05	' ACH Withdrawal SCHELL-VISTA FIR FEE 240905 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	173.90
09-05	' ACH Withdrawal SCHELL-VISTA FIR TAXCOLLECT 240905 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	14,137.75
09-05	' ACH Withdrawal SCHELL-VISTA FIR DDCOLLECT 240905 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	40,223.56
09-19	' ACH Withdrawal SCHELL-VISTA FIR FEE 240919 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	107.00
09-19	' ACH Withdrawal SCHELL-VISTA FIR TAXCOLLECT 240919 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	24,934.31



Schell-Vista Fire Protection District Transaction Report

September 1-30, 2024

	Date	Transaction type	Num	Memo/Description	Account	Amount
723012 Exch Bank Payroll 45810						
	09/05/2024	Check	17555	09/05/24 Net	Payroll Liabilities	-\$ 40.63
	09/05/2024	Check	17556	09/05/24 Net	Payroll Liabilities	-\$ 193.50
	09/05/2024	Check	17557	09/05/24 Net	Payroll Liabilities	-\$ 5,246.32
	09/05/2024	Check	17558	09/05/24 Net	Payroll Liabilities	-\$ 36.94
	09/05/2024	Check	17559	09/05/24 Net	Payroll Liabilities	-\$ 404.50
	09/05/2024	Check	17560	09/05/24 Net	Payroll Liabilities	-\$ 77.57
	09/05/2024	Check	17561	09/05/24 Net	Payroll Liabilities	-\$ 136.68
	09/05/2024	Check	17562	09/05/24 Net	Payroll Liabilities	-\$ 200.40
	09/05/2024	Check	17563	09/05/24 Net	Payroll Liabilities	-\$ 144.07
	09/05/2024	Check	17564	09/05/24 Net	Payroll Liabilities	-\$ 347.24
	09/05/2024	Check	17565	09/05/24 Net	Payroll Liabilities	-\$ 4,495.57
	09/05/2024	Check	17566	09/05/24 Net	Payroll Liabilities	-\$ 166.23
	09/05/2024	Check	17567	09/05/24 Net	Payroll Liabilities	-\$ 596.93
	09/05/2024	Check	17568	09/05/24 Net	Payroll Liabilities	-\$ 369.40
	09/05/2024	Check	17569	09/05/24 Net	Payroll Liabilities	-\$ 1,814.79
	09/05/2024	Check	17570	09/05/24 Net	Payroll Liabilities	-\$ 4,639.28
	09/05/2024	Check	17571	09/05/24 Net	Payroll Liabilities	-\$ 166.23
	09/05/2024	Check	17572	09/05/24 Net	Payroll Liabilities	-\$ 18.47
	09/05/2024	Check	17573	09/05/24 Net	Payroll Liabilities	-\$ 138.52
	09/05/2024	Check	17574	09/05/24 Net	Payroll Liabilities	-\$ 653.75
	09/05/2024	Check	17576	09/05/24 Net	Payroll Liabilities	-\$ 1,359.50
	09/05/2024	Check	17577	09/05/24 Net	Payroll Liabilities	-\$ 336.15
	09/05/2024	Check	17578	09/05/24 Net	Payroll Liabilities	-\$ 232.73
	09/05/2024	Check	17579	09/05/24 Net	Payroll Liabilities	-\$ 2,266.46
	09/05/2024	Check	17581	09/05/24 Net	Payroll Liabilities	-\$ 184.70
	09/05/2024	Check	17582	09/05/24 Net	Payroll Liabilities	-\$ 3,831.41
	09/05/2024	Check	17584	09/05/24 Net	Payroll Liabilities	-\$ 940.15
	09/05/2024	Check	17583	09/05/24 Net	Payroll Liabilities	-\$ 343.55
	09/05/2024	Check	17585	09/05/24 Net	Payroll Liabilities	-\$ 421.12

Schell-Vista Fire Protection District

A/P Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Adaptive Pest Control, Inc.		235.00				\$235.00
Bonneau's	233.85					\$233.85
California State Disbursement Unit	211.00					\$211.00
FasTrak Violation Processing Department	7.00					\$7.00
Kimball Midwest	104.09					\$104.09
Munoz Payroll Services	547.86					\$547.86
Nick Barbieri Trucking	3,302.56					\$3,302.56
PG&E	2,253.56					\$2,253.56
USBank (Cal Cards)	2,082.23					\$2,082.23
William L Adams PC	222.00					\$222.00
TOTAL	\$8,964.15	\$235.00	\$0.00	\$0.00	\$0.00	\$9,199.15

Schell-Vista Fire Protection District

A/R Aging Summary

As of September 30, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
TOTAL						\$0.00

Schell-Vista Fire Protection District

Revenue and Expense

September 2024

	Total
Income	
2500 Intergovernmental Revenue	
2504 Strike Team CA Reimburse	40,031.00
Total 2500 Intergovernmental Revenue	\$ 40,031.00
44000 Interest	
44003 Interest Earned Bank Acc	1,813.25
Total 44000 Interest	\$ 1,813.25
Total Income	\$ 41,844.25
Gross Profit	\$ 41,844.25
Expenses	
50000 Salaries & Employee Bene	
50010 Career Pay	61,343.44
50020 Career OT	55,782.60
50030 Holiday Pay	3,020.20
50040 Volunteer Stipend Pay	17,822.50
50050 Fire Call & Drills	1,572.00
50052 Educational Incentive	2,150.18
50054 FLSA	1,721.40
50055 Special Project Manager	2,000.00
50056 Administrative Staff	1,738.28
50058 Longevity Pay	2,724.76
50070 Employee Health Insuranc	9,458.95
50075 Uniform Allowance	500.04
50095 Volunteer Strike Team Pay	20,860.00
51000 Payroll Taxes Employer	5,309.93
51020 Payroll Service Fees	280.90
52000 Workers' Compensation Ins	30,176.25
Total 50000 Salaries & Employee Bene	\$ 216,461.43
60000 Services & Supplies	
60050 Safety Gear (Wildland&Uni	0.00
60055 Uniforms per MOU Cotract	1,030.93
Total 60050 Safety Gear (Wildland&Uni	\$ 1,030.93
60100 Communications	3,873.86
60200 Household Contracts	302.55
60300 Insurances	
60310 Insurance - Accident/Sick	0.00
60350 Insurance- Liability	4,138.00
60370 Insurance-Automobile	719.00
Total 60300 Insurances	\$ 4,857.00

60400 Maintenance - Equipment		90.60
60475 Maintenance - Other Equip		361.13
Total 60400 Maintenance - Equipment	\$	451.73
60600 Maintenance Building		
60610 Maint Bldg Station 1		2,565.74
60650 Maint Bldg Station 2		4,099.00
Total 60600 Maintenance Building	\$	6,664.74
60675 Medical Supplies		38.41
60680 Membrshp/Occupat Trackng		16.26
60775 Postage & Freight		
60800 Professional Services		
60805 Prof Serv-Website/Network		2,632.50
60830 Prof Services - Legal		222.00
60840 Prof Services - Consultin		547.86
Total 60800 Professional Services	\$	3,402.36
61020 Internet Based Program		15.00
61090 Equipment Rentals/Lease		402.96
61150 Small Tools/Instruments		
61300 Fuel/Oil		3,536.41
61310 Travel/Parking		7.00
61350 Strike Team Expenses		2,082.23
61400 Utilities/Garbage		
61410 Utilities Station 1		2,106.95
61420 Utilities Station 2		181.63
Total 61400 Utilities/Garbage	\$	2,288.58
Total 60000 Services & Supplies	\$	28,970.02
Tuesday, Oct 29, 2024 03:16:17 PM GMT-7 - Accrual Basis		

2024 District Revenue For Service

Sonoma Raceway			
<i>Event</i>	<i>Invoice</i>	<i>Expenses</i>	<i>Net. Revenue</i>
NASCAR	\$39,992.63	\$28,920.63	\$11,072.00
NHRA	\$37,747.78	\$23,835.78	\$13,912.00
Total	\$77,740.41	\$52,756.41	\$24,984.00

Fire Incident Revenue (Confirmed not yet received)			
<i>Incident Name</i>	<i>Invoice</i>	<i>Expenses</i>	<i>Net. Revenue</i>
POINT	\$31,302.60	\$14,788.40	\$15,091
SITES	\$40,031	\$26,033	\$13,998
TOLL	\$5,901.75	\$3,550.65	\$2,351
Total	\$77,235.35	\$44,372.05	\$31,440

Fire Incident Revenue (Not yet Confirmed)			
<i>Incident Name</i>	<i>Invoice</i>	<i>Expenses</i>	<i>Net. Revenue</i>
BOYLES	\$8,662.00	\$5,262.00	\$3,400
LINE	\$55,698.00	\$33,508.00	\$22,190
BRIDGE	\$81,775.00	\$49,315.00	\$32,460
Total	\$146,135.00	\$88,085.00	\$58,050

Note: \$1,697.32 is the Hotel portion of Expenses the rest is labor.

Total Gross Revenue	\$301,110.76
Total Net Revenue Fully Aggregated	\$114,474.00



Fire Chiefs' Fire Service Working Group

October 23rd, 2024

Steve Akre
Chief, Sonoma Valley FPD
& County Chiefs' Association
President

Objective:
Efficient, Effective, and Sustainable county-wide fire delivery system

Mark Heine
Chief, Sonoma County FPD

To: Sonoma County Fire Chiefs' Association
Sonoma County Fire Districts' Association
Sonoma County Fire Fighters Labor Groups and Associations

Matt Ryan
Chief, Sonoma-Lake-Napa Unit
CAL FIRE

The FSWG will continue to provide updates at the SCFCA and Districts Assn meetings, to our Labor partners, and through email blasts when there are significant milestones in this project. Following are some highlights since our previous update:

Jeff Schach
Chief, Petaluma FPD
South County

- Distribution schedule: As a reminder, below is the distribution schedule:

Sale Months	Distributions Received by the County	Distributed to Entities
October - December	Last Week of February	First Week of March
January - March	Last Week of May	First Week of June
April - June	Last Week of August	First Week of September
July - September	Last Week of November	First Week of December

Shepley Schroth-Cary
Chief, Gold Ridge FPD
West County

Robert Taylor
Director, Cloverdale FPD
Fire Districts' Association

- The proposed SCFCA Bylaws updates were approved by the membership.
- The following contracts were approved by the SCFCA membership along with a procurement policy:
 - DBM
 - Streamline
 - Insurance
 - Gold Ridge finance support service contract
- We continue to update the budget and began work on the discretionary funding policy guidelines. A draft discretionary funding policy will be reviewed in the November SCFDA Mtg.
- The FSWG membership composition shifted toward a regional representation, treating SCFD and SVFD as regions. Matt Ryan joined the team from CAL FIRE and the VFC representation was eliminated. The updated team is reflected in the margin to the left.
- Chief Akre and Chief Heine met with the Fire Ad Hoc on September 26th. Topics discussed included Measure H implementation progress, tax exchange agreements, status of potential consolidations, and the remaining IRP and CSA40 pockets.
- Below is an updated list of FSWG leads/members of the workstream items along with some updates:
 - SCFCA Measure H operations & structure (contract staff, Bylaws update, etc.) – **Chief Akre, Chief Westrope, Dana Hampson, Bill Adams, and Chief Boaz** – Proposed Bylaws approved in the October SCFCA meeting.

Matt Tognozzi
President, Fire Fighters of
Sonoma County, L1401
Labor

Marshall Turbeville
Chief, NSCFPD
North County

Scott Westrope
Chief, Santa Rosa
Cities' Representative

- Financial resources for agencies, likely including potential workshops – **Chief Akre & Dana Hampson** – Contracts executed and Measure H planning meeting with the admin group was held on October 22nd. The group will be working on a proposed Measure H finance tracking process and financial reporting template.
- Work with the County to update the tax collection agreements & funding contracts, if necessary. – **Chief Akre & Chief Heine** – Bill Adams is working with the County on a standard cost collection agreement that will need to be put in place with all recipients of Measure H funds. Draft versions of the agreements will be circulated before the end of October.
- Vegetation management process and structure – **Chief Turbeville & Chief Mosiurchak** – Chief Turbeville continues work on a vegetation management “manifesto” that will capture additional funding beyond Measure H.
- Work with the County to operationalize the oversight committee – **Chief Akre & Dana Hampson** – A implementation plan will be discussed in the November meeting with the CAO’s office. The plan is to kick-off the process in early 2025 and have the Committee identified in April. As a reminder, the first annual reports will be delivered in December of 2025.
- REDCOM: Dispatch fees and command center – **Chief Akre** – After reviewing the REDCOM budget, it was confirmed that agencies will have to pay their first two quarterly invoices. It is TBD whether the second quarter invoice will be reimbursed with Measure H funds. An update will be provided once we complete the budget.
- Lexipol fees funding process – **Chief Akre** – A payment arrangement has been made with Lexipol, and information was provided to the cities for them to get their fire related Lexipol expenses added to the SCFCA agreement.
- One-time gap or discretionary funding process – **Dana Hampson, Chief Akre, Chief Heine** – The team will continue the discussion in the next FSWG Mtg and a draft proposal will be brought to the SCFCA in November.
- Fire Safe Sonoma contract – **Chief Turbeville and Bill Adams** – In process.
- Explore new standardized station “menu” – **Chief Heine** – Held a very successful September 19th Station Workshop with 61 attendees. A second Workshop is in the planning phase for the West/North County agencies that will be looking at new Capital Facilities or significant improvements.
- Explore optimizing the permit process with PRMD – **Chief Akre, Chief Heine, & Chief Schroth-Cary** – Permit Sonoma is currently evaluating the staff time that will be needed for all the planned facilities projects.
- Red flag & winter storm upstaffing funding process - **Chief Schroth-Cary, Chief Turbeville, and Chief Andreis** – A draft upstaffing

administration agreement being revised and the update of the red flag process and procedures is ongoing.

Ongoing Sub-Committees (or work groups).

- Communications, which could include a joint information center – **Dana Hampson, Paul Lowenthal, Krista Butts, & Gary Johnson – Communications:** The FSWG aligned on a near term set of communications needs so we can begin reaching out to various suppliers. The Streamline website kick-off meeting is scheduled for October 29th.
- Recruitment & Retention - **Chief Schroth-Cary, Chief Bullard, Chief Mulas, & Chief Westergaard** – need to kick off ASAP
- Training programs - **Chief Schroth-Cary, Chief Bray, Chief Johnson, Chief Andreis, Chief Lacy, & Chief Westergaard** – Held a kick off at the recent T&Os meeting.
- Ongoing new countywide technologies identification & implementation process – **Chief Schach, Ken Reese (REDCOM), Chief Costa, Chief Busch, Chief Andreis, Chief MacDonald, Chief Mosiurchak, Chief Smith, Chief Ricci, Chief Gloeckner and EMS Coordinator Leonelly** – The group is finalizing a prioritized list of projects that they will be requesting funding for. The final request will go to the FSWG for review before being brought to the SCFCA for approval.

The team's next meeting is scheduled for November 7th. Please reach out to a FSWG representative if you have any questions.