



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES **Schell-Vista Fire Protection District** **Board of Directors Regular Meeting**

Date: Wednesday, March 5, 2025

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, and Mindy Neves were present. A quorum was met. Also present were Assistant Chiefs Mike Mulas and Mike Medeiros, District Account Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters Chanton Em, Lincoln Reiter, John Bragg, Mickey Green, Bulmaro Domingues Farias, and George Norton. Guests Mari Suazo, Sonoma Valley 4-H President, and Isabel Beer, Index Tribune.

Director HAL Stober and Chief Ray Mulas were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The Board agreed to move the 4-H presentation above the Chief's Report.

4. CONSENT CALENDAR

a. Approval of minutes from the February 5, 2025, Regular Meeting- **Discussion and Action**

Director Finn introduced the February minutes and opened the floor to questions, discussion and public comments. There were no public comments. Director Kruljac made a motion to approve the minutes of the February 5, 2025, meeting. Director Loveless seconded the motion. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:
Ayes-3 Noes- 0 Absent-2 Abstain-0

b. Review of the March 2025 Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Accountant's Report for March 2025, as presented. Director Loveless seconded the motion. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:
Ayes-3 Noes -0 Absent-2 Abstain-0



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5. CHIEFS' REPORT

Assistant Chief's Mike Mulas and Mike Medieros presented the following report to the Board:

Administrative:

- *Measure H Region 3 review completed 3/20/2025 at Kenwood Fire Station.*
 - *Oct-Dec 2024 actuals: **\$15,578,119.76***
 - *FY 25-26 Forecast Range from HdL based on Parks Measure M and SCTA Measure M: \$62.4M - \$63.4M. **It was recommended we use the conservative estimate of \$62.4M.***
- *The State of California has released a new "Fire Hazard Severity" map. We have areas of the "Local Responsibility area" (LRA) within our district in which are now identified as "Moderate" we will be required to adopt an ordinance and adopt the map formally through the Board Process.*
- *Annual required OSHA Physicals using a company called 1582 major cost savings due to being members of "**Fire Risk Management Service**" (FMRS formerly known as FASIS) physicals will be completed on duty in collaboration with Sonoma Valley and their physicals. **\$463.00 Savings***
- *Strategic Plan Update: Currently we are in our Mid Term Goal Phase (18mo.-3 years)*
 - *Noted Accomplishments to date: Bolster staffing (3-0), pay parity, 4th Stipend Position, re-branding in progress near completion.*

Operational:

- *Probationary Firefighters Progress*
 - *Successfully completed the second month of probation.*
 - *All three probationary firefighters are progressing proficiently without any issues.*
- *Anticipated arrival of the new engine this week or next.*
 - *Transfer equipment and mounting will require some time once the engine arrives.*
- *Volunteer Recruitment*
 - *Welcomed 10 new volunteers, raising the total to 35 volunteers.*
 - *Combined with 9 career members, the department now has 44 members in total.*
 - *Each new volunteer is paired with a senior volunteer mentor for guidance.*
- *Explorer Post Rejuvenation*
 - *Revitalized the Explorer Post program under the leadership of Sonoma Valley Captain Mark Branconi and members Matt Garner and Chanton EM.*
 - *It began with 12 new members last week.*
 - *Mark and Chanton will collaborate to sustain this program as a joint effort between both departments.*
- *Equal training opportunities will be provided, and the program will be actively advertised.*
- *Call Volume and Reporting*
 - *The current call volume is consistent with last year's pace.*
 - *Special Project Member Jim Galli is compiling last year's call data for a comprehensive report to the board.*
- *Upcoming Event at the Raceway*
 - *Participation in the weekend event at the Raceway with three engines:*



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- *Two engines for the air show.*
- *One engine on stage for firefighter appreciation recognition by Ferrari alongside Cal Fire.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

- Bay Alarm is repairing a problem with the sensor on the fire alarm.
- Annual inspections will be scheduled in the near future.
- Lanning repaired the skylight leak.
- The new generator is in Santa Rosa. The District is working with the company to have it installed.

2. Budget Committee (Kruljac)

Director Kruljac reviewed the current budget versus actual report with the Board

3. Legislative Committee (Finn)

Nothing new to report

4. Outreach Committee (Loveless)

Director Loveless reviewed the article about the District's new engine in the Index Tribune by Isabel Beer. They want to do another article when the engine is delivered.

5. Advisory Group Committee (Loveless)

Director Loveless updated the Board on the Advisory Group.

The committee met to discuss ground rules for meetings.

Member include:

Labor – Captains Sean Wetherall and John Brag

Management- Chief Ray Mulas and Assistant Chief Mike Mulas

Board Members – Ken Finn and Ernie Loveless

Volunteers – Tony Moll. A second volunteer will be added.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. 4H Pancake Feed Event Request-**Discussion & Action**

Mari Suazo, Sonoma Valley 4-H President, explained to the board that it was time for their



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annual pancake feed. They have used the station in previous years and asked if they could use the station to hold their event again this year on May 10, 2025, from 7AM to 1PM. They would need the use of the kitchen, chairs and tables. Director Bob Kruljac made the motion to approve the 4-H Club's use of the station to hold their annual pancake feed. Director Loveless seconded the motion. A vote was called, and the motion passed 4- ayes and 1 – absent.

The 4-H members will work with Captain Matt Garner and Chief Mulas to organize the event.

b. Tax Measure Ordinance (Measure X) Updates-**Discussion and Possible Action**

As the District is reviewing the tax role and found there will be some corrections, the Board agreed that the public meeting will be scheduled for the July Board meeting.

c. Appointment of Board Member Labor Negotiators for Upcoming Contract-**Discussion and Action**

Moved to after the closed meeting

d. FYE 2024 Independent Auditor's Draft Report-**Discussion & Action**

Clerk of the Board, Robin Woods, introduced the FYE 2024 Audit Draft. The final audit will be presented at the next Board meeting.

e. Ethics & Sexual Harassment Training Review-**Discussion**

Clerk of the Board, Robin Woods, reminded the Board members to complete the required training.

e. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May- Review date for Public Hearing

June-Approval of the District Preliminary

July- Public Meeting Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.



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July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(No terms end in 2025)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

Polenta Feed date: May 1st.

9. CLOSED SESSION

Review with Board Labor Negotiators Bob Kruljac and Ernie Loveless regarding procedures for upcoming labor negotiations. (Government Code section 54957.6)

Director Finn called for a closed meeting at 7:30PM

Director Finn Resumed the open meeting at 7:50PM

Director Finn reported that Directors Loveless and Kruljac were selected by the Board as the Labor Negotiators for the labor negotiations.

10. ADJOURNMENT

Director Kruljac made the motion to adjourn the meeting at 7:55PM. Director Loveless seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is April 2, 2025

If Applicable, Board meeting documents are available to review at the SVFPD Station 1, 22950 Broadway, Sonoma, CA 95476. Please call (707)938-2633 for an appointment