



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, September 1, 2021

Time: 7:00 PM

Location: 22950 Broadway-Station#1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Joe Petersen and Bob Kruljac were present. A quorum was met. Directors Ken Finn and Hal Stober were absent. Also present were Chief Ray Mulas and Clerk of the Board Robin Woods.

2. PUBLIC COMMENT PERIOD

There were no public comments

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda, and it was consented to as presented.

4. CONSENT CALENDAR

a. Approval of minutes from the August 11, 2021, meeting- **Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments. Director Kruljac made a motion to approve the minutes of the August 11, 2021. Director Petersen seconded the motion. The motion passed, and the minutes were approved by a vote of Ayes-3 Noes -0 Absent -2.

b. Review of the September Accountants Report- **Discussion and Action**

The accountant's report was reviewed with the Board. Director Loveless opened the floor to public comments and discussion. There were no comments. Director Kruljac made a motion to accept the Financial Report for September 2021 as presented. Director Petersen seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes-3 Noes -0 Absent -2.



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5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

1. All personnel will now be held to the CALOSHA standard for Covid that the Governor released with a start date of September 5th. All personnel must have proof of their vaccination by the 5th, anyone not having a vaccination will be tested weekly and all personnel must wear a mask at all times while on duty.
2. Captain Garner has received another grant for \$150,000 which will be used to upgrade our Mobil Radios. He recently met with Mr. Kevin McNeilly who manages the the fund that presents the grant foundation.
3. Our permit has been approved for the fuel tank, so we are getting bids for the job. I have gotten a price for a used tank from our fuel supplier for \$4000.00
4. Station one's septic alarm was activated and reset. I called Wine Country Sanitary and they responded immediately. We replaced the pump in the water side.
5. 3882 is out of county on the Caldor Fire.
6. Ron Rogers, a longtime supporter of the Fire Department and the Volunteers Association, is going to throw himself a Retirement Party and asked if he could hold it at the fire station. I told him I would bring it to the Board.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Facilities Committee (Petersen)

There was nothing to report.

- b. Budget Committee (Kruljac)

1. Review and Approval of the FYE 2022 Budget.

Director Kruljac presented the Budget to the Board. Director Loveless opened the floor for discussion and provided an opportunity for public comment. There were no public comments.

Director Petersen made a motion to approve the FYE 2022 Final Budget as presented. Director Kruljac seconded the motion. The motion passed by the vote of ayes-3, Noes-0, absent-2, and the Budget was approved.



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- c. Legislative Committee (Stober)

There was nothing to report.

- d. Outreach Committee (Loveless)

There was nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Computer and administrative workstation upgrades.

This is a work in progress and is tabled for the next meeting.

- b. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2021/2022 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

June/July- At the end of the Fiscal year, The District “shall cause a report to be prepared and filed with the Board of Directors containing information

regarding the amount of special tax revenue collected and expended as well

as the status of projects funded with proceeds of the special tax” (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date.

8. CLOSED SESSION

There was no need for a closed meeting.



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9. ANNOUNCEMENTS/GOOD of the ORDER

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 7:42. Director Petersen seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is October 6, 2021.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.