



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, October 7, 2020

Time: 7:00 PM

Location: 22950 Broadway - Station #1

ATTENTION: This was a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There was not be a public location for participating in this meeting, but any interested member of the public could participate telephonically by utilizing the dial-in information printed on the agenda

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Finn called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ernie Loveless were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge and Clerk of the Board Robin Woods.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments. The agenda was accepted as written.

4. CONSENT CALENDAR

a. Approval of minutes from the September 2, 2020 meeting- **Discussion and Action**

Director Kruljac made a motion to approve the minutes of the September 2, 2020. The request for public comments was made. There were no public comments. Director Stober seconded the motion. The motion passed, and the minutes were approved.



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b. Review of the October 2020 Accountants Report- **Discussion and Action**

Director Kruljac made a motion to accept the Financial Report for October 2020 as presented. The request for public comments was made. There were no public comments. Director Petersen seconded the motion. The motion passed, and the Financial Reports were accepted.

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

1. During this past series of fires in Sonoma county we committed three engines twelve personnel and rented Calfire 3821 for their division group supervisor. All equipment went out early or late on the 27th, 3874 went out on a strike team while 3882 and 3861 went out on two different all calls. Units 3882 and 3861 were released yesterday while 3874 is still assigned to the Glass incident.

There was some damage to the some of the engines but most all have been repaired in house. The hardest hit was 3874 which had a tree branch come down it's Left rear cab door all other repairs where belts hoses and tires. Some of these damages will be billed to the incident.

Between the labor for the Strike Teams and the shift coverage along with additional Red Flag staffing we may see our labor get out of line at least until we receive our reimbursement funds.

2. Our new Captain John Bragg has completed and passed his background, his start date will the first of the month.

3. The bathroom remodel at Station 2 is being held up due to the fires. We also have changed vendors for Pest Control at the Stations and the Residence. The reason for the change was poor service.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

Nothing new to report.



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b. Budget Committee (Kruljac)

No Report this meeting.

c. Legislative Committee (Stober)

Nothing to report.

d. Outreach Committee (Loveless)

Director Loveless updated the board on the progress of the mailout. It is in the file stages of being reviewed and proofed and then will go to print. It should be in the mail in the next week. He feels it is a good investment. There will be between 4,600 and 4,700 mailings.

Next, he will work on a news article regarding the SCBA Grant.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Update on Signage at Station 1

Director Kruljac advised the Board that the permit was approved today and it is projected that the Signage will be complete by the end of November.

b. Update District FYE 2020 Audit,
-Audit set for November 18

Clerk Woods asked the Board to research to see if they had copies of the District's Articles of Incorporation and the Board By Laws for the audit.

c. Sonoma County Fire Districts Association Vice Presidents Election.

Director Loveless introduced the 2 candidates for the Vice President for the SCFDA, Fred Petersen of Geyserville and Bill Norton of Sonoma. Director Finn will email the resumes of each to the Directors who will then report back with their vote.



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d. Support of Sherriff in Budget cuts -**Discussion and Action**

No discussion necessary.

e. Nominations of officers of the Board for December election.

Table for November.

f. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2020.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date.

8. CLOSED SESSION

There was no closed session



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9. ANNOUNCEMENTS/GOOD of the ORDER

Director Stober expressed his appreciation of the staff at the District and that he was very proud of them and all that they do.

It was decided that the November meeting will be held in person at the station.

10. ADJOURNMENT

Director Kruljac made the motion to adjourn at 7:54. Director Stober seconded the motion. The motion passed, and the meeting was adjourned

Next scheduled meeting is November 4, 2020

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment